



Republic of the Philippines  
PHILIPPINE HEALTH INSURANCE CORPORATION

POMM-P-007

**JOB ORDER**

(Non - Inventoriable Items)

OFFICE/DEPARTMENT: PRO 1

Supplier: GNS TIRE AND SERVICE CENTER INC.  
Address: Lucao District, Dagupan City  
Tel. Fax No.: 523-0138, 515-6841, 523-9828 (fax)  
Supplier Registered with: 006-016-737-000 V

Work Order No.: 2017-33  
Date: 7/25/2017  
Term of Payment: Charge  
Mode of Procurement: Negotiated Procurement-  
Small Value Procurement

Please deliver to this office within \_\_\_\_\_ upon approval of final sample.

Note: Additional \_\_\_\_\_ working days to submit for approval of text / sample.

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
			Replacement of tire, wheel balancing, wheel weights and wheel alignment with camber for Toyota Innova, SLD-690		
			<b>MATERIALS:</b>		<b>788.00</b>
	2	pcs	Tire valve	44.00	88.00
	35	grams	Wheel weights	20.00	700.00
			<b>LABOR:</b>		<b>1,904.00</b>
	2		Wheel balancing	112.00	224.00
	2		Wheel alignment with camber adjustment	840.00	1,680.00
			XXXXXXXXXXXXXXXXXXXX nothing follows XXXXXXXXXXXXXXXXXXXX	<b>TOTAL-L&amp;M</b>	<b>2,692.00</b>
			Less: TAX		
			VAT (5%/1.12)		120.18
			PR Nos. 17-0718-0347	<b>Total - Net of Tax</b>	<b>2,571.82</b>
			Requesting Unit: Motorpool Unit		

Terms & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
- Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall be from 9:00AM to 11:30 AM and 1:30pm to 3:00PM during Mon/Wed/Fri (MWF).  
All item/s shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City.
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
- In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
- Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.

BY THE AUTHORITY OF THE  
**MARICEL C. BRAVO**  
FISCAL CONTROLLER II

By the authority of the MSD Chief

Very truly yours,

**JANE C. RAGOS**  
FC IV / OIC-ASS

**MARICAR M. ARZADON, M.D.**  
MO VII / MSD Chief

Certified Budget Available:	Funds Available in the amount of: <u>2,692.00</u>	APPROVED:
<b>JOSE A. MONES</b> Fiscal Controller III	<b>EDWARD Q. ESPIRITU</b> OIC-FMS	<b>ATTY. RODOLFO B. DEL ROSARIO, JR., MBA, CSEE</b> OIC-ORVP, PRO1
With in the COB:	 Received By: <u>aej</u> Time: _____	By the authority of the OIC-ORVP
Expense Code:		<b>MARICAR M. ARZADON, M.D.</b>
Bdget:		MO VII / MSD Chief
Remarks:		
Received copy of J.O. on	<u>7-27-17</u>	CONFORME: <u>Rose Gandel Rosario</u>
	Date	Signature over Printed Name of Supplier / Representative