Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

POMM-P- 007

JOB ORDER
(Non - Inventoriable Items)
OFFICE/DEPARTMENT: PRO 1

Supplier: MATCO COMPUTER CENTER
Address: 203 B Corner 4th St., 11th Ave., Grace Park, Caloocan City
Tel. Fax No.: (02) 441-4502 /363-4769
Supplier Registered with: 224-228-547-000 V

Work Order No.: 2017-32
Date: 7/21/2017
Term of Payment: COD
Mode of Procurement: Negotiated Procurement-Small Value Procurement

Please deliver to this office within ______________ upon approval of final sample.
Note: Additional ____ working days to submit for approval of text / sample.

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
	1	service	Repair/check-up of HP Laserjet Printer 4015N s/n CNFY391687		300.00
	1	pc	Brand New Fuser Assembly for HP Laserjet Printer 4015N s/n CNFY391687		19,500.00
			xxxxxxxxxxxxxxxxx nothing follows xxxxxxxxxxxxxxxxx	TOTAL-L&M	19,800.00
			Less: TAX		
			VAT (5%/1.12) *(Labor & Materials)*	883.93	
			EWT (1%/1.12) *(Materials)*	174.11	1,058.04
			PR No. 17-0614-0303 Requesting Unit: ITMS	Total - Net of Tax	18,741.96

Terms & Conditions:

1. The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated
2. If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
3. Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall be from 9:00AM to 11:30 AM and 1:30pm to 3:00PM during Mon/Wed/Fri (MWF).

All item/s shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City.

4. Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
5. Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
6. In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
7. Payment shall be made in full subject to correspondng government taxes within fifteen (15) working days upon receipt of Certificate of Acceptence and Inspection Report.

By the authority of the MSD Chief
7/4
JANE C. RAGOS
FC IV / OIC-ASS

Very truly yours,

MARICAR M. ARZADON, M.D.
MO VII / MSD Chief

Certified Budget Available:
Funds Available in the amount of: 19,800.00

JOSE A. MONES
Fiscal Controller

EDWARD Q. ESPIRITU
OIC-FMS

With in the COB:
Expense Code: 5021302012
Bdget: 4065
Remarks:

APPROVED:

ATTY. RODOLFO B. DEL ROSARIO, JR., MBA, CSEE
OIC-ORVP, PRO1

By the authority of the OIC-ORVP
24 JUL 2017
MARICAR M. ARZADON, M.D.
MO VII / MSD Chief

Recevied copy of J.O. on July 25 2017
Date

CONFORME:
MELANIE A. TABUCOL
Signature over Printed Name of Supplier / Representative

PHILHEALTH REGIONAL OFFICE I
COA
JUL 27 2017
Received By:
Time :