

NAME AND ADDRESS OF REQUESTING AGENCY	PHILIPPINE HEALTH INSURANCE CORPORATION PRO - 1 EMDC Bldg. Sec. Francisco Q. Duque Jr. Rd., Dagupan City 2400, Pangasinan	AGENCY ACCT. CODE	5 02 03 010 01
AGENCY PROCUREMENT REQUEST		AGENCY CONTROL No.	17-12
		PS APR No.	17-8833

To: THE PROCUREMENT SERVICE

San Fernando City, La Union

03-Nov-17

(Date Prepared)

ACTION REQUESTED ON THE ITEM LISTED BELOW

☐ Please furnish with us Price Estimate (for office equipment/furniture & supplementary items)

☐ Please purchase for our agency/furniture/supplementary items per your Price Estimate

(PS RAD No. _____ attached) dated _____

☒ Please issue common-use supplies/materials per PS price list as of September 2017

☐ Please issue Certificate or Price Reasonableness

☐ Please furnish us with your latest/updated Price List

☐ Other (Specify) _____

IMPORTANT!! PLEASE SEE THE INSTRUCTIONS/CONDITIONS AT THE BACK OF ORIGINAL COPY

SEQ. NO.	ITEM AND DESCRIPTION/SPECIFICATIONS/STOCK No.	UNIT	QTY.	Unit Price	Amount
1	FOLDER Tagboard, for A4 size paper / document, 0.342mm thickness, 240mm x 320mm, smooth finish and non-blot on both sides, 100 pcs/pack	PACK	1	221.54	221.54
2	SIGN PEN Black, Liquid / Gel, 0.5mm, needle tip	PC	20	38.83	776.60
3	SIGN PEN Blue, Liquid / Gel, 0.5mm, needle tip	PC	157	38.83	6,096.31
17-1002-0457		Total			7,094.45

NOTE: ALL SIGNATURES MUST BE OVER PRINTED NAME

STOCKS REQUESTED ARE CERTIFIED TO BE WITHIN	FUNDS CERTIFIED AVAILABLE:	RECOMMENDING APPROVAL:	APPROVED:
SALLY S. GOMEZ	EDWARD Q. ESPIRITU	MARICAR M. ARZADON, M.D.	ATTY. RODOLFO B. DEL ROSARIO, JR., MBA, CSEE
AGENCY PROPERTY/SUPPLY OFFICE	AGENCY CHIEF ACCOUNTANT	MO VII, DIVISION CHIEF, MSD	AGENCY HEAD/AUTHORIZED SIGNATURE

By the authority of the *ASA* :

PEDRO BUTCH S. SORIA IV

ASA-C

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