

REPUBLIC OF THE PHILIPPINES
Philippine Health Insurance Corporation
 709 CityState Center Bldg.
 Shaw Blvd. Brgy. Oranbo, Pasig City
 Telefax No. 637-3158 637-4735

PURCHASE ORDER

Supplier: **ST. FRANCIS SQUARE DEPARTMENT STORE, INC.** Purchase Order No.: **07-091-17**
 4/F St. Francis Square Bldg., JUNE YARGAS COR. BANK DRIVE, TRACK TACK, ORUGAY
 Address: **Center, Mandaluyong City** Date: **July 4, 2017**
 Tel. Fax No.: **903-6908 720-2956** Term of Payment: **On Account**
 Supplier Registered with: **PHILHEALTH** Mode of Procurement: **Shopping**

Please deliver to this office within **15 working days** from receipt hereof the following

NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	85	pcs	Folder, plastic with side fastener and transparent cover, A4	15.00	1,275.00
2	106	pcs	Folder, plastic with side fastener and transparent cover, Legal	17.00	1,802.00
3	295	pcs	Folder, pressboard, plain for letter size papers/documents	6.75	1,991.25
4	60	pcs	Folder, Slide In, transparent, A4	3.60	216.00
5	61	pcs	Folder, Slide In, transparent, Legal	4.10	250.10
6	1,800	pcs	Folder, tagboard for legal size papers/documents 0.342 mm thickness, 240mm x 365mm, smooth finish and non blot on both sides, (100 pcs/pack)	3.00	5,400.00
					10,934.35
LESS: EWT 1% 97.63					
GMP 5% 488.14					585.77
PR # 17-0389 dtd. 05-30-17 - PRID - 2nd Quarter Stock					10,348.58

- Terms & Conditions:
- The buyer shall impose penalty in an amount equivalent to 10% on the (10%) percent of the total value of undelivered goods for each day of the delay as liquidated damages.
 - If the date of receipt of the Purchase Order (P.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledge to have been received by a representative either through fax or e-mail
 - Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) shall be delivered and accepted by the PSMD at 16th Floor, Room 1501 Citystate Ctr. Bldg., Pasig City.
 - Delivery receipt and sales invoice shall be required for on-time complete delivery of the goods.
 - Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.
 - The contracting parties undertake to comply with Ombudsman Order No. 0016-2015 entitled (Retraction of Philhealth No Gift Policy (Revision 1) which is deemed incorporated into this Contract. No Philhealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group or association, or juridical entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or which in connection with any transaction which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.
 - Warranty Security of 1% of gross amount (Section 62, Warranty of 2016 Revised IRR of RA 9184).

Very truly yours,
ELY E. ROXAS
 Administrative Officer III

Certified Budget Available:	Funds Available in the amount of:	Php10,934.35	APPROVED:
<i>Therese M. Tindoy</i> THERESE M. TINDOY Fiscal Controller III	<i>Lynie S. Arcenas</i> LYNIE S. ARZENAS Fiscal Controller III	10,934.35	<i>[Signature]</i>
Within the Code:	Expense Code:	Budget:	Remarks:
5077	974-10 / 13	10,934.35 / V.A. OFF	
			HEAD OF THE AGENCY or Authorized Representative

CONFORME

Signature over Printed Name and Position of authorized representative: *[Signature]*
Mauro [Signature]

Received copy of P.O.: **7/11/17**
 Date