

REPUBLIC OF THE PHILIPPINES  
**Philippine Health Insurance Corporatio**  
 709 CityState Center Bldg.  
 Shaw Blvd. Brgy. Oranbo, Pasig City  
 Telefax No. 637-3158 637-4735

**PURCHASE ORDER**

Supplier: 16/35MM PRODUCTION SUPPLY Purchase Order No.: 04-038-17  
 Address: UG 22 & 23 Star Centrum Bldg. # 35 Sen. Gil Puyat Ave., Makati City Date: April 3, 2017  
 Tel.Fax No.: 893-3849 Term of Payment: On Account  
 Supplier Registered with: PHILHEALTH Mode of Procurement: Shopping

Please deliver to this office within 20 working days from receipt hereof the following

| NO.   | QTY | UNIT  | ITEM DESCRIPTION  | UNIT PRICE | TOTAL AMOUNT        |
|---|-----|-------|---|------------|---------------------|
| 1   | 1   | CA    | DRUM KIT FOR BROTHER FAX MACHINE 2820 PART. NO. DR2025                            | 4,698.00   | 4,698.00            |
| 2   | 30  | CA    | INK CRTRDIGE FOR BROTHER FAX MACHINE MFC-685/3360, CW LC57, BLACK                 | 968.00     | 29,040.00           |
| 3   | 1   | CA    | INK CARTRODGE FPR BROTHER FAX MACHINE MFC-790 CW, LC67, BLACK                     | 968.00     | 968.00              |
| 4   | 49  | CA    | TONER CARTRIDGE BROTHER FAX MACHINE MODEL: MFC7360/MFC7290/Z840/MFRC7470D         | 1,868.00   | 91,532.00           |
| 5   | 4   | UNITS | PAPER CUTTER, TRIMMER CUTTING MACHINE, TABLE TOP, GUILLOTINE TYPE CUTTING MACHINE | 4,588.00   | 18,352.00           |
| Note: (One year warranty from the date of delivery)   |     |       |   |            | 144,590.00          |
| LESS: EWT 1% 1,290.98 ✓<br>GMP 5% 6,454.91 ✓  |     |       |   |            | 7,745.89 ✓          |
|   |     |       |   |            | <b>136,844.11</b> ✓ |
| PR #<br>17-0183 dtd. 03-06-16 - PRID 1st Quarter Stock<br>See attached distribution list for Item No. 5 |     |       |   |            |                     |

**Terms & Conditions:**

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Purchase Order (P.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledge to have been received by a representative either through fax or e-mail
- Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) shall be delivered and accepted by the PSMD at 15th Floor, Room 1501 Citystate Ctr. Bldg., Pasig City.
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.
- The contracting parties undertake to comply with Office order No. 0018-2015 entitled (Reiteration of Philhealth No Gift Policy (Revision 1) which is deemed incorporated into this Contract. No Philhealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group or association, or juridical entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or which in connection with any transaction which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.
- Warranty Security of 1% of gross amount (Section 62. Warranty of 2016 Revised IRR of RA 9184).

Very truly yours,

*[Signature]*  
**ELY E. ROXAS**

Administrative Officer III

|   |                                   |  |   |
|---|-----------------------------------|--|---|
| Certified Budget Available:                                   | Funds Available in the amount of: | <b>Php144,590.00</b>                                     | APPROVED:   |
| CORAZON M. TABULAO/THERESE M. TINDOY<br>Fiscal Controller III |                                   | LYNIE S. ARCENAS<br>Fiscal Controller III<br>₱ 144,590.- | ATTY. VALERIE ANNE H. HOLLERO<br>OIC, Corporate Legal Counsel<br>HEAD OF THE AGENCY<br>or Authorized Representative |
| Within the COB:   | 2017                              |  |   |
| Expense Code:   | 774-10 / 0                        |  |   |
| Budget:   | ₱ 144,590 - / VAR 10%             |  |   |
| Remarks:  |                                   |  |   |

|  |  |
|--|--|
| CONFORME:<br><i>[Signature]</i><br>Signature over Printed Name and Position of authorized representative | Received copy of P.O.:<br>May. 7. 2017<br>Date |
|--|--|