

JOB ORDER
 (Non-Inventoriable Items)

Supplier: CLAIRE DELFIN MEDIA SERVICES Job Order No.: 17-06-067
 Address: Unit 601 LR1 Bldg. 21, Congressional Ave. Vis. Ave. Q.C Date: June 5, 2017
 Tel.Fax No. 355-2317 Terms of Payment: On Account
 Supplier Registered with: PHILHEALTH Mode of Procurement: Small Value Procurement

Please deliver to this office within One (1) week upon providing inputs for final revision upon approval of the following

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
	1	LOT	PROCUREMENT OF VIDEO - BENCHMARK FOR HOSPITAL AND NON HOSPITAL FACILITIES Specs: Running Time: 8-10 mins. Running time: 8:10 min. with 1-2 mins min. version, introductory AVP/Explanatory AVP, Motion Graphic Video with typography; with 2D and 3D animation and graphics, green screen studio rental, green screen app; with mixing and musical scoring; with editing and revisions (with unlimited edits after initials draft has been submitted); Storyboard for approval of the client; HD Copy (on CD) of the output once finalized (MP4, AVI, MOV formats); can be played on LED wall, LCD screens, website, youtube, etc; Draft Revisions can be presented thru links (privacy setting should be set for viewing of the clients and suppliers only); Raw files shall be provided to the end user upon completion of project files (e.g. after effects, premier pro) shall be provided to end user upon completion of project).	171,333.00	171,333.00
			EWT 2% 3,059.52 ✓		171,333.00
			GMP 5% 7,648.79 ✓		10,709.31
			PR # 17-0372 dtd. 05/24/17 CorMar		160,624.69

Terms & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledge to have been received by a representative either through fax or e-mail
- Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) shall be delivered and accepted by the PSMD at 15th Floor, Room 1501 Citystate Ctr. Bldg., Pasig City.
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.
- The contracting parties undertake to comply with Office order No. 0018-2015 entitled (Reiteration of Philhealth No Gift Policy (Revision 1) which is deemed incorporated into this Contract. No Philhealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group or association, or juridical entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or which in connection with any transaction which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.
- Warranty Security of 1% of gross amount (Section 62. Warranty of 2016 Revised IRR of RA 9184).

Very truly yours,

ELY E. ROXAS
 ELY E. ROXAS

Administrative Officer III

Certified Budget Available:	Funds Available in the amount of:	Php171,333.00	APPROVED:
<i>Corazon M. Tabulao</i> CORAZON M. TABULAO Fiscal Controller IV	<i>Lynie S. Arcenas</i> LYNIE S. ARCENAS Fiscal Controller III		<i>Alvin de la Cruz</i>
Within the COB: <i>04/2017</i>		<i>171,333</i>	HEAD OF THE AGENCY or Authorized Representative
Expense Code: <i>707-N/Spdy 2</i>		<i>171,333.00 / CorMar</i>	
Budget: <i>171,333.00 / CorMar</i>		<i>171,333.00</i>	
Remarks: <i>with GMP. Same as final copy. Copying the philhealth to be used as project proposal.</i>			
Received copy of J.O on <i>July 18, 2017</i>		CONFORME:	<i>yo cateborw</i> Print Name and Signature of Supplier/Representative