REPUBLIC OF THE PHILIPPINES
Philippine Health Insurance Corporation
709 CityState Center Bldg.
Shaw Blvd. Brgy. Oranbo, Pasig City
TeleFax: 637-3158   637-4735

SBAC-PS-14

J O B   O R D E R
(Non-Inventoriable Items)

Supplier	**MONDAY GFX MULTIMEDIA EDITING STUDIO**	Job Order No.: **17-01-006**
Address	Unit 404, MB24 Pamayanang Diego Silang C5 Road, BCDA, Taguig City	Date: January 26, 2017
Tel.Fax No.	897-9500 0935-8666126	Terms of Payment: On Account
Supplier Registered with:	PHILHEALTH	Mode of Procurement: Small Value Procurement

Please deliver to this office within _____ **7 calendar days** _____ upon approval of the following

Within (1) week upon providing inputs for final revisions.

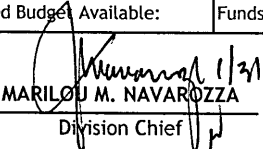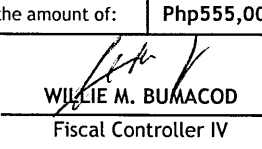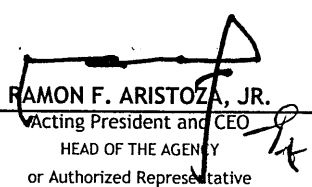| NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
1	1	LOT	PROCUREMENT OF EVENT AVPS FOR CY 2017 Specs: Infographics, a total of 3 videos for the whole CY2017, * Each video is segmented into mini videos (slicing of vidoes into segments when necessary), * Approximate Running Time : 3-5 minutes, * Voice over talent, for selection of client (supplier to send selection of VO reading a part of the script provided by the client), * Video Editing, * With VO Recorind, * With Subtitles, * with 2d/3d animation and graphics, * With mixing and scoring, * With editing and revesions (w/unlimited edits after initial draft has been submitted, * Storyboad for approval of clients, * HD copy (On CD) of the output once finalized, Formal applicable to be played on LED wall, * Draft version can be presented thru links, * Raw files shall be provided to end-user upon completion of project.	555,000.00	555,000.00
					555,000.00

			LESS:
			          EWT 2% 9,910.71
			          GMP 5% 24,776.79
					34,687.50

					520,312.50
			PR # /ᵐ 17-0014 dtd. 01/18/17 CORMAR		

Terms & Conditions:
1. The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
2. If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledge to have been received by a representative either through fax or e-mail
3. Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) shall be delivered and accepted by the PSMD at 15th Floor, Room 1501 Citystate Ctr. Bldg., Pasig City.
4. Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
5. Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.
6. The contracting parties undertake to comply with Office order No. 0018-2015 entitled (Reiteration of Philhealth No Gift Policy (Revision 1) which is deemed incorporated into this Contract. No Philhealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group or association, or juridical entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or which in connection with any transaction which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.
7. Warranty Security of 1% of gross amount (Section 62. Warranty of 2016 Revised IRR of RA 9184).

Very truly yours,

ELY E. ROXAS
Administrative Officer III

Certified Budget Available:	Funds Available in the amount of:	Php555,000.00	APPROVED:
MARILOU M. NAVAROZZA Division Chief	WILLIE M. BUMACOD Fiscal Controller IV	
		RAMON F. ARISTOZA, JR. Acting President and CEO HEAD OF THE AGENCY or Authorized Representative

Within the COB: 2017
Expense Code: 767-aa
Budget: CAT 1 ouo / COLMIAL
Remarks:

CONFORME:

Received copy of J.O on   February 9, 2017

Print Name and Signature
of Supplier/Representative