

**REPUBLIC OF THE PHILIPPINES**  
**Philippine Health Insurance Corporation**  
*National Capital Region & Rizal Group*

10th Floor, Sunnymede IT Centre Bldg, 1614 Brgy. South Triangle, Quezon Ave., Quezon City  
 Telefax: 441-2579

**PURCHASE ORDER**

Supplier: CITIPAPER INC.

P.O No.: NCRP-16-10-001

Address: Suite 272 Comfoods Bldg., Gil J. Puyat Ave., Makati City

Date: October 3, 2016

Tel.Fax No.: 812-2445

Term of Payment: 15 working days

Supplier Registered with SEC / Philgeps

Mode of Procurement: Shopping

Please deliver to this office within 5 working days from receipt hereof the following

NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	23,300	pcs	Laminating Film, 250 microns, 65 x 95mm	1.15	26,795.00
2	100	packs	Laminating Film, size: A4, 10's	104.50	10,450.00
			Less:		37,245.00
			EWT 1% :	332.54	
			FVAT 5% :	1,662.72	1,995.26
			<b>Net Amount:</b>		<b>35,249.74</b>
			<b>PR #:</b>		
			16-0455 dated may 27, 2016		

Conditions:

1. The supplier shall strictly comply with the terms of reference or specifications prescribed by the Corporation.
2. The Corporation shall impose penalty in an amount equivalent to 1/10 of 1 percent of the total value of undelivered order for each day of the delay as liquidated damages.
3. Render your bills in triplicate copies including the original.
4. If the date of receipt of the P.O. by the dealer is not indicated, it shall be deemed received on the 15th Working day from the date of the approval of the P.O.
5. For imported items, IMPORTATION DOCUMENTS specifically showing the condition, serial numbers of the equipment purchased, and tax receipts, should be submitted by the supplier.

Very truly yours,

**DIODE G. LANTORIA**

OIC, Management Services Division, PRO NCR

Certified Budget Available:	Funds Available in the amount of: <b>Php37,245.00</b>	APPROVED:
<b>JOEL P. SANTOS</b> Designated Budget Officer	<b>MARICEL MAGLALANG</b> Fiscal Controller IV	<b>DENNIS S. MAS, Ph. D URP</b> Vice President - PRO NCR (or Authorized Representative)
Within the COB: <u>2016</u> Expense Code: <u>74-10</u> Available Budget: <u>₱37,245.00</u> Remark: <u>Per 2002-2015</u>	Received copy of P.O on <u>10/5/16</u>	CONFORME <b>JOHN ALMASCOS</b> Print Name and Signature of Supplier/Representative