

**REPUBLIC OF THE PHILIPPINES**  
**Philippine Health Insurance Corporation**  
*National Capital Region & Rizal Group*

10th Floor, Sunnymede IT Centre Bldg, 1614 Brgy. South Triangle, Quezon Ave., Quezon City  
Telefax: 441-2579

**PURCHASE ORDER**

Supplier: OTUS COPY SYSTEMS, INC. P.O No.: NCRP-16-02-006  
Address: UD 9 David II Bldg., 567 Shaw Blvd., Wack-Wack, East Greenhills,  
Mandaluyong City Date: February 19, 2016  
Tel.Fax No.: 723-8726 Term of Payment: 15 Working Days  
Supplier Registered with \_\_\_\_\_ Mode of Procurement: Shopping

Please deliver to this office within 7 working days from receipt hereof the following

NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	12	ca	TONER CARTRIDGE, For Fuji Xerox Docuprint CP405d, Black	10,180.00	122,160.00
2	6	ca	TONER CARTRIDGE, For Fuji Xerox Docuprint CP405d, Cyan	12,290.00	73,740.00
3	6	ca	TONER CARTRIDGE, For Fuji Xerox Docuprint CP405d, Magenta	12,290.00	73,740.00
4	6	ca	TONER CARTRIDGE, For Fuji Xerox Docuprint CP405d, Yellow	12,290.00	73,740.00
			Less:		343,380.00
			EWT 1% :	3,065.89	
			FVAT 5% :	15,329.46	18,395.36
				Net Amount:	324,984.64
			PR #:		
			16-0073-NCR-P dtd 01/19/16		

**Conditions:**

1. The supplier shall strictly comply with the terms of reference or specifications prescribed by the Corporation.
2. The Corporation shall impose penalty in an amount equivalent to 1/10 of 1 percent of the total value of undelivered order for each day of the delay as liquidated damages.
3. Render your bills in triplicate copies including the original.
4. If the date of receipt of the P.O. by the dealer is not indicated, it shall be deemed received on the 15th Working day from the date of the approval of the P.O.
5. For imported items, IMPORTATION DOCUMENTS specifically showing the condition, serial numbers of the equipment purchased, and tax receipts, should be submitted by the supplier.

Very truly yours,

DIODE G. LANTORIA

OIC, Management Services Division, PRO NCR

<b>Certified Budget Available:</b>	<b>Funds Available in the amount of: Php343,380.00</b>	<b>APPROVED:</b>
<u>JOEL P. SANTOS</u> Designated Budget Officer	<u>MARICEL J. MAGLALANG</u> Fiscal Controller IV	<u>DENNIS S. MAS, Ph. D URP</u> Vice President - PRO NCR (or Authorized Representative)
Within the COB: <u>2016</u>	Received copy of P.O on	CONFORME: <u>[Signature]</u>
Expense Code: <u>78C-00</u>	<u>2-01-16</u>	Print Name and Signature
Available Budget <u>P 343,380.00</u>		of Supplier/Representative
Remark: <u>Item 2 &amp; 3</u>		