

PURCHASE ORDER

Supplier: **SUNGOLD COMMERCIAL**

Address: **P. Burgos Street, Butuan City**

Tel/Fax No.: **342-5815**

Supplier Registered with: **DTI No. 01760**

P.O. No.: **02-16-031**

Date: **February 9, 2016**

Mode of Procurement: **Local Shopping**

Gettlemen :

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **PhilHealth Regional Office - Caraga**

Delivery Term : **15 calendar days**

Date of Delivery : _____

Payment Term : **on account**

Unit	ITEMS DESCRIPTION	QTY.	UNIT COST	AMOUNT
pc.	Tape dispenser	1	65.00	65.00
pc.	Ballpoint pen, fine, blue	5	4.00	20.00
set	Earphone for microcassette voice recorder	1	240.00	240.00
box	Staple wire for standard stapler, #35 @ 500pcs/box	2	25.00	50.00
pc.	Staple wire remover, indsutrial type	1	18.00	18.00
pack	Sticker paper, A4	10	25.00	250.00
pad	Stick-on note pad 76mm x76mm (3'x3')	5	20.00	100.00
pcs.	Pencil Lead with eraser, medium size	10	4.00	40.00
pcs.	Ruler 12 (305mm), plastic	5	4.00	20.00
pair	Scissors, stainless steel w/ plastic handle, big	5	40.00	200.00
pc	Marker, permanent black, bullet tip, non toxic, medium point	4	25.00	100.00
pc	Marker, permanent blue, bullet tip, non toxic, medium point	4	25.00	100.00
pc	Marker, whiteboard, black	4	25.00	100.00
pc	Marker, whiteboard, blue	4	25.00	100.00
				1,403.00
Less : WVAT gross/1.12 x 5% 62.63				
EWT gross/1.12 x 1% 12.53				75.16
				1,327.84

PR# 16-01-019 dtd. 1/14/16; PR#16-01-034 dtd. 1/20/16

(Amount in Words) **ONE THOUSAND FOUR HUNDRED THREE PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.

APPROVED :

JOHNNY Y. SYCHUA

Regional Vice President

Head of Procuring Entity

CONFORME:

EUT **SUNGOLD**

Signature over printed name of Supplier

2/15/16

DATE

Funds Available :

JULIETA L. BARIQUIT, CPA,MBA

Fiscal Controller IV

BRO No.:

Amount : **P 1,403.00**

PHILIPPINE HEALTH INSURANCE CORPORATION
PhilHealth Regional Office Caraga
G/F Lynzee's Bldg., #766 J. Rosales Ave.
Butuan City

TERMS AND CONDITIONS

1. **ALL PRICES QUOTED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THREE (3) MONTHS FROM DATE OF QUOTATION.**
2. **AWARDEE** shall be responsible for the source(s) of his supplies/materials/equipment shall make deliveries in accordance with schedule, quality and specifications of the award and purchase order. Failure by the **AWARDEE** to comply with the same shall be ground for cancellation of the award and purchase order issued to that **AWARDEE** and for re-awarding the item(s) to the **ALTERNATE AWARDEE**.
3. **AWARDEE** shall pick up purchase order(s) issued in his favor within three (3) days after receipt of notice to that effect. A telephone call or fax transmission shall constitute an official notice to the **AWARDEE**. Thereafter, if the purchase order(s) remain unclaimed, the said purchase order (s) shall be sent by messengerial service to the **AWARDEE** at the latter's expense. To avoid delay in the delivery of the requesting agency's requirement, all **DEFAULTING AWARDEES** shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where **AWARDEE** has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, he shall be extended a maximum of fifteen (15) calendar days under liquidated damages to make good his delivery. Thereafter if **AWARDEE** has not completed delivery within the extended period, the subject purchase order shall be cancelled and award for the undelivered balance withdrawn from that **AWARDEE**. The Procurement Service shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the **DEFAULTING AWARDEE**. Refusal by the **DEFAULTING AWARDEE** to shoulder the price difference shall be ground for his disqualification from the future bids of the same or all items, without prejudice to the imposition of the other sanctions as prescribed under RA 9184 and its IRR-A.
5. All deliveries by suppliers shall be subject to inspection and acceptance by the PRO-CARAGA. All necessary laboratory tests undertaken by the PRO-CARAGA on the item(s) shall be for the account of the supplier.
6. Rejected deliveries shall be construed as non-delivery of product(s)/ item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 thereof.
7. Supplier shall guarantee his deliveries to be free from defects. Any defective item(s)/ product(s), therefore that may be discovered by PRO-CARAGA within three (3) months after acceptance of the same, shall be replaced by the supplier with seven (7) calendar days upon receipt of a written notice to that effect.
8. A penalty of one-tenth (1/10) of one percent (0.001) of the total value of the product(s)/goods purchased shall be deducted for each day of delay in the delivery of the product(s)/goods ordered.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the suppliers account.
10. As a pre-condition to payment, **IMPORTANTION DOCUMENTS** specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to PRO-CARAGA.
11. All transactions are subject to withholding of creditable Value Added Tax (VAT) per Revenue Regulation No. 16-2005.

Instruction to the User: