

PURCHASE ORDER

Supplier CROWN PAPER AND STATIONER
Address ELIGAN CITY
Tel./Fax : _____
Inv No. #7416
Date Thursday, October 20, 2016

Purchase Order No. : 16-272
Date : 11/14/16
Terms of Payment :
Mode of Procurement : Local Shopping

lease deliver to this Office within seven(7) working days from receipt hereof the following:

16 - 12 - 2165

[illegible]

Conditions:

The Agency shall impose penalty in an amount equivalent to 1/10 of one (1) percent of the total value of undelivered order for each day of the delay as liquidated damages; 1,350.00

Render your bills in triplicate copies including the original;

If the date of the receipt of the Purchase Order by the supplier is not indicated, it shall be deemed received on the 10th working day from the date of the approval of the Purchase Order; and

For imported items, **IMPORTATION DOCUMENTS** specifically showing the condition, serial numbers of the equipment purchased, and tax receipts, should be submitted by the supplier.

nds available in the amount of : P 1,350.00

Very truly yours,

SORAYAH M. SHARIEF-TABAO
FISCAL CONTROLLER IV
Head, Fund Management Section

ALLANODEN A. MACARIMBANG
Chief, Management Services Division

PRO-ARMED Controllership Unit
RECEIVED BY: 11/19
Date/Time: 11/19 REF. No.: 116

Atty. KHALIUZZAMAN M. MACABATO, CPA, CSEE
Regional Vice-President

ceived this P.O. Copy on: _____
by: _____

Conform:

RECEIVED.

Name & Signature of Supplier/Representative _____