

PURCHASE ORDER

Supplier : TRADEMATE MARKETING
 Address : LAGAN CITY
 Tel./Fax : _____
 RIV No. : PR# 475-16
 Date : Friday, October 21, 2016

Purchase Order No. : 16-206
 Date : 11/14/16
 Terms of Payment : _____
 Mode of Procurement : Local Shopping

Please deliver to this Office within **seven(7)** working days from receipt hereof the following:

16 - 12 - 2137

QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
100	pcs	Ballpen without case made of metal with PHIC LOGO xxxxxxxx nothing follows xxxxxxxx (See attached design)	80.00	8,000.00
TOTAL				8,000.00

Conditions:

- The Agency shall impose penalty in an amount equivalent to 1/10 of one (1) percent of the total value of undelivered order for each day of the delay as liquidated damages;
- Render your bills in triplicate copies including the original;
- If the date of the receipt of the Purchase Order by the supplier is not indicated, it shall be deemed received on the 10th working day from the date of the approval of the Purchase Order; and
- For imported items, IMPORTATION DOCUMENTS specifically showing the condition, serial numbers of the equipment purchased, and tax receipts, should be submitted by the supplier.

Amounts available in the amount of : P 8,000.00

Very truly yours,

[Signature]
SORAYAH M. SHARIEF-TABAO
 FISCAL CONTROLLER IV
 Head, Fund Management Section

[Signature] 11/17
ALLANODEN A. MACARIMBANG
 Chief, Management Services Division

PRO-ARRM Contract Unit
 RECEIVED by: *[Signature]*
 Date/Time: 11/17 RFF. No.: 1116-165

[Signature]
Atty. KHALIQUZZAMAN M. MACABATO, CPA, CSEE
 Regional Vice-President

Received this P.O. Copy on: _____
 by: _____

Conform:

RECEIVED

mm
 DATE: 12/4

[Signature]
 Name & Signature of Supplier/Representative