

Supplier : CROWN PAPER & STATIONER

Address : ILIGAN CITY

Tel./Fax :

IV No. : 283-16, 381-16, 418-16, 419-16, 420-16, 466-16 & B-011-16, 350-16

Date : Feb 08, May 04, Aug. 01, Sept. 05, 06 & Oct. 03

Purchase Order No. :

16-185

Date :

4-Nov-16

Terms of Payment :

Mode of Procurement :

Local Shopping

Please deliver to this Office within seven(7) working days from receipt hereof the following: 16-12-2343

QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
7	set	MARKING PEN For transparency film, fine point, 6 colors/set	350.00	2,450.00
1	unit	CUTTER Paper Cutter, 9 x 15, Heavy duty	1,595.00	1,595.00
1	pc	FLAG Sat'n material, big 4X8	350.00	350.00
2	pcs	INK PAD INK PAD for Self-inking stamps S-825	68.50	137.00
32	pcs	RECORD BOOK 300 Pages	46.00	1,472.00
18	pad	STICK-ON NOTE PAD 51mm x 51mm (2x2)	25.00	450.00
11	pcs	STAMP PAD FELT B70 1 x 100 MM, metal case	45.00	495.00
56	pcs	SIGN PEN High tech pen, Blue	29.50	1,652.00
43	btl	INK For stamp pad with applicator, violet, 50ml	18.00	774.00
12	box	BOX For storage, DATAMAN	350.00	4,200.00
33	pcs	BALLPOINT PEN Fine point, Black	6.50	214.50
33	pcs	BALLPOINT PEN Fine point, Blue	6.50	214.50
57	pcs	BALLPOINT PEN Fine point, Red	6.50	370.50
6	pcs	BATTERY Alkaline, Alkaline, 9 volts	180.00	1,080.00
5	box	BINDE CLIP large size	90.00	450.00
40	ream	bondpaper, color	360.00	14,400.00
2	pcs	DATA FILE BOX With cover	350.00	700.00
1	pack	Green sticker, A4, 10s	85.00	85.00
3	pack	STICKER Paper, A4, 100, pack	85.00	255.00
16	pad	stick-on note pad, 3x3, 16 std colors	30.00	480.00
XXXXXXXXXX NOTHING FOLLOWS XXXXXXXXXXXXXXXX				
TOTAL				31,824.50

Conditions:

The Agency shall impose penalty in an amount equivalent to 1/10 of one (1) percent of the total value of undelivered order for each day of the delay as liquidated damages;

Render your bills in triplicate copies including the original;

If the date of the receipt of the Purchase Order by the supplier is not indicated, it shall be deemed received on the 10th working day from the date of the approval of the Purchase Order; and

For imported items, IMPORTATION DOCUMENTS specifically showing the condition, serial numbers of the equipment purchased, and tax receipts, should be submitted by the supplier.

Amount available in the amount of : P 31,824.50

Very truly yours,

SORAYAH M. SHARIEF-TABAO
FISCAL CONTROLLER IV
Head, Fund Management Section

ALLAN ODEN A. MACARIMBANG
Chief, Management Services Division

Atty. KHALIQUZZAMAN M. MACABATO, CPA, CSEE
Regional Vice-President

Received this P.O. Copy on:

Conform:

by: **PSP ARMM Commodity/Shipping Unit**
RECEIVED by: **11/16/16**
Date/Time: **11/16/16**

Name & Signature of Supplier/Representative