

er : CAGAYAN REGENT FURNISHINGS HOME & OFFICE

Address : Trinidad Bldg., Cagayn de Oro City

Tel./Fax :

RIV No. : 182-16

Date : Wednesday, April 06, 2016

Purchase Order No. : 16-121

Date : 20-Sep-16

Terms of Payment

Mode of Procurement : Local Shopping

16 - 11 - 1477

Please deliver to this Office within **seven(7)** working days from receipt hereof the following:

QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
2	units	FILING SAFE CABINET 4 drawer filing cabinet, made of gauge No. 20 cold rolled steel sheets, powder coated color light gray finish, HD bearings and rollers smooth drawer operation, fit for legal size folders, single lock system secure all drawers w/ one key, detachable drawers the upper portion is equipped w/ a perlite insulated safety vault w/ a swing down type outer door controlled by a drawer lock, safety vault is equipped w/ a dial-type combination lock interconnected to a three point locking mechanism. Minimum dimension: 52"Hx18"Wx28"D MODEL: FC-D4 4 Drawers Vertical Metal Filing Cabinet PRICE QUOTED are inclusive of VAT XXXXXXXXXXNOTHING FOLLOWS XXXXXXXXXXXXXXXX	8,475.00	16,950.00
TOTAL				16,950.00

Conditions:

1. The Agency shall impose penalty in an amount equivalent to 1/10 of one (1) percent of the total value of undelivered order for each day of the delay as liquidated damages;
2. Render your bills in triplicate copies including the original;
3. If the date of the receipt of the Purchase Order by the supplier is not indicated, it shall be deemed received on the 10th working day from the date of the approval of the Purchase Order; and
4. For imported items, IMPORTATION DOCUMENTS specifically showing the condition, serial numbers of the equipment purchased, and tax receipts, should be submitted by the supplier.

Funds available in the amount of : P 16,950.00

Very truly yours,

SORAYAH M. SHARIEF-TABAO

FISCAL CONTROLLER IV
Head, Fund Management Section

ALLANODEN A. MACARIMBANG

Chief, Management Services Division

Att'y. KHALIQUZZAMAN M. MACABATO, CPA, CSEE

Regional Vice-President

Received this P.O. Copy on: _____
by: _____

Conform:

Name & Signature of Supplier/Representative