PURCHASE ORDER Supplier: ILIGAN DATAVISION SALES CENTER Purchase Order No. Address : ILIGAN CITY Date Tel./Fax: Terms of Payment RIV No. : 051-16 Mode of Procurement Local Shopping . Thursday, February 11, 2016 Date Please deliver to this Office within seven(7) working days from receipt hereof the following: QTY UNIT ITEM DESCRIPTION **UNIT PRICE** TOTAL AMOUNT CONTINOUS FORMS 11x14-7/8 106,500.00 75 Boxes 1,420.0 CARBONLESS,3 PLY, PLAIN,55 gsm, 500 sets/box XXXXXXXXXNOTHING FOLLOWS XXXXXXXXXXXXXXX CLEARED - :-TOTAL Conditions: 1. The Agency shall impose penalty in an amount equivalent to 1/10 of one (1) percent of the total value of undelivered order for each day of the delay as liquidated damages; 2. Render your bills in triplicate copies including the original; 3. If the date of the receipt of the Purchase Order by the supplier is not indicated, it shall be deemed received on the 10th working day from the date of the approval of the Purchase Order; and 4. For imported items, IMPORTATION DOCUMENTS specifically showing the condition, serial numbers of the equipment purchased, and tax receipts, should be submitted by the supplier. Funds available in the amount of: P 106, coo .ao Very truly yours ANODEN A. MACARIMBANG Chief, Management Services Division FISCAL CONTROLLER IV Head, Fund Management Section TO, CPA, CSEE Regional Vice-President Received this P.O. Copy on: Conform:

Name & Signature of Supplier/Representative