

Republic of the Philippines  
**PHILIPPINE HEALTH INSURANCE CORPORATION**  
 2nd and 3rd floor, BG investment Corporation Bldg. Gov. Lim Ave.  
 Zamboanga City  
 Telephone No. (062) 992-3569  
 Fax No. (062) 992-2739

**Job Order**

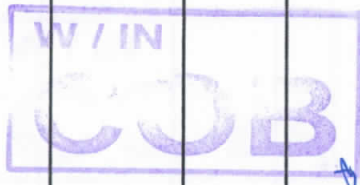
Supplier: Grand Astoria Hotel  
 Address: Mayor Jaldon Street, Zamboanga City  
 Tel/Fax No.: 991-2510/926-1188  
 Supplier Registered with : VAT  
 TIN: \_\_\_\_\_

P.O. No.: 16-05-018  
 Date: May 10, 2016

Mode of Procurement: Negotiated Procurement

Please deliver to this office within \_\_\_\_\_ days (working) from receipt hereof the following:

NO.	QTY.	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	141	pax	Alaga KA program orientation on May 16, 2016		
2	141	pax	AM Snacks	80.00	11,280.00
3	141	pax	Lunch	220.00	31,020.00
			PM Snacks	80.00	11,280.00
			Technical Specifications:		
			- Minimum area of 300 sqm		
			- The activity is scheduled on May 16, 2016 8AM to 5PM		
			- Round table set-up		
			- Ten (10) chairs per table		
			Free use of facilities and amenities:		
			- Airconditioned function hall		
			- Sound system		
			- Tables and chairs		
			Venue:		
			- With emergency exit available		
			- Generator set is available to provide light, aircon and ventilation in case of electric failure		
			- With a minimum area of not less than 300 sqm that can accommodate the specific number of participants.		
			Facilities:		
			- with internet connection		
			- with at least 1 wide screen for presentation		
			- with at least 2 microphones		
			- Lunch will be served and is readily available at exactly 12:00PM		
			Menu will be:		
			AM Snacks: Tuna sandwich and juice		
			PM Snacks: Fresh Lumpia and softdrinks		
			Lunch:		
			Steamed Rice		
			Beef Curry		
			Fish Fillet with mayonnaise		
			Chicken Honey		
			Sotanghon Guisado		
			Leche Flan		
			Softdrinks		
			with free flowing coffee		
			Note: Payment will be made based on the actual number of participants		
			*****Nothing Follows*****		53,580.00
			Less: 5% WHT 2,391.96		
			Less: 2% EWT 956.79		3,348.75
					50,231.25



GENERAL CONDITIONS:

**GUARANTEED MINIMUM:** The minimum number of persons (participants) stated in the contract is guaranteed by PHIC. In the event that fewer persons attend the function, PHIC nevertheless agrees to pay the full amount. If there are more, PHIC will pay the additional number of persons.

**PAYMENT:** FULL PAYMENT at least two weeks after the function and check should be made payable to Grand Astoria Hotel

**FOOD AND BEVERAGES:** All foods for the functions will be catered by the hotel.

The contracting parties undertake to comply with Office Order No. 0018-2015 entitled "Reiteration of PhilHealth No Gift Policy (Revision 1" which is deemed incorporate into this Contract. No PhilHealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group, association, or juridical entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or in connection with any transaction which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.

Very truly yours,

Funds Available in the amount of:

PHP 53,580.00

  
ROSEMIN E. DAMSID

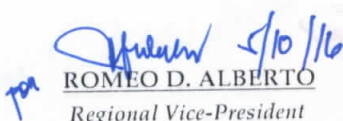
*Fiscal Controller IV*

Prepared by:

  
ERWIN R. SUBICIENCIA

*Administrative Officer I*

APPROVED:

  
ROMEO D. ALBERTO

*Regional Vice-President*

*(Or Authorized Representative)*

CONFORME:

  
Jane Santiago

*Print Name and Signature of  
Supplier/Representative*

Received copy of P.O. on May 11, 2016

By: Jane Santiago