

REPUBLIC OF THE PHILIPPINES  
Philippine Health Insurance Corporation  
8/F Golden Peak Tower  
Gorordo Ave. corner Escario Street, Cebu City  
Tel. No. 233-3287 (Telefax)

PURCHASE ORDER

Supplier: New Keen's Trading  
Address: Paknaan Mandaue City  
Tel./Fax. No. 4141713  
Supplier Registered With: \_\_\_\_\_  
Please deliver to this office within 30 days from receipt hereof the following:

P.O. No.: 06-060-2016

Date: June 29, 2016

Terms of Payment: 30 days

Mode of Procurement: Local Shopping

1600.042

NO.	QTY.	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
	7	boxes	Envelope Expandable , Legal	782.00	5,474.00
	43	bots	Elmer's Glue 130 gms	36.00	1,548.00
	75	rolls	Thermal paper 76 x 70mm	18.00	1,350.00
	104	rolls	Thermal paper 80mm x 70mm	32.00	3,328.00
	1	pack	Post it Flag (Sign here 1 x 1.7)	126.00	126.00
	1	pack	Post-it flag, small	86.00	86.00
	9	packs	Post-it flag, standard flags	86.00	774.00
	144	rolls	Tape Transparent 1"	11.95	1,720.80
	21	rolls	Tape Transparent 2"	21.00	441.00
					14,847.80

BUDGET SECTION

OBJ 774-10 AMT 14,847.80

TOTAL

14,847.80 -

Approved by:

JOSETTE E. BACALSO, FC IV  
DESIGNATED BUDGET OFFICER

7.19

Conditions:

1. The agency shall impose penalty in an amount equivalent to 1/10 of 1 percent of the total value of undelivered order for each day of the delay as liquidated damages.
2. Render your bills in triplicate copies including the original.
3. If the date of receipt of the P.O. by the dealer is not indicated, it shall be deemed received on the 10th day from the date of the approval of the P.O.
4. For the imported items, **IMPORTATION DOCUMENTS** specifically showing the condition, serial numbers of the equipment purchased, and tax receipts, should be submitted by the supplier.

Funds Available in the amount of:

14,847.80

Very truly yours,

Atty. Gerardo S. Ortiz  
Division Chief IV - MSD

Joseette E. Bacalso  
Fiscal Controller IV

PR No. 16-06472, June 9, 2016  
Requested by: Nellie Marie C. Banzon , AO IV

Prepared by:

Jocelyn E. Divinagracia  
SIO III

Approved:

WILLIAM O. CHAVEZ  
Regional Vice President

Received copy of P.O. on: 7.12.16  
By: \_\_\_\_\_

CONFORME:

Printed Name & Signature  
of Supplier/Representative