



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION
Regional Office IV-B
Caedo Commercial Center, Calicanto, Batangas City

POMM-P- 006

PURCHASE ORDER

Supplier: WINDSOR COMPUTER CENTER
Address: # 7 Evangelista Street, Batangas City
Tel.Fax No.: 723-6724
Supplier Registered with: _____

PO No. 16-04-13
Date: April 22, 2016
Terms of Payment: on account
Mode of Procurement: small value procurement

Please deliver to this office within 10 days from receipt hereof the following:

NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	3	pcs	Mouse USB with scroller optical **nothing follows** For 1st quarter supplies 2016	250.00 TOTAL	750.00 750.00
			Less: WVAT 5% EVAT 1%	33.48 6.70	40.18
TOTAL			Reference: Consolidated RIV for 1st quarter		709.82

Terms & Conditions:

1. Purchase Order (PO) shall be accepted by the supplier before the delivery of goods and/ or services.
2. NO price increase shall be made by the supplier within seven (7) days from the date of the acceptance of PO.
3. Non-availability of stock shall be made known to PhilHealth before the acceptance of PO.
4. PhilHealth shall have the right to reject and return the items and cancel the corresponding PO if goods delivered are defective, incomplete or non-compliant as specification when quoted.
5. In case of returned/rejected items which cannot be replaced within seven (7) calendar days from notice, PhilHealth shall demand full refund of payment made "in cash" or "in check" three (3) calendar days. Deliveries should be made within office hours on working days on or before the date stipulated in the PO.

Very truly yours,

ARACEL J. LAINEZ
DIVISION CHIEF IV - MSD

Certified Budget Available: <u>2016 MDCE</u> RICHEL M. CORONEL FCIII/Budget Officer Designate	Funds Available in the amount of: <u>709.82</u> <u>CATALINA R. AMATUS</u> Fiscal Controller IV	APPROVED: <u>PAOLO JOHANN C. PEREZ</u> REGIONAL VICE PRESIDENT Date Approved: <u>05/10/2016</u>
With in the COB: <u>2016 MDCE</u> Expense Code: <u>774-50</u> Bdget: <u>709.82</u> Remarks: <u>501# 2016-05-00054</u>	Conforme: <u>Zandra Rombaron</u> Signature over Printed Name and Position of Authorized Representative	<u>05/10/16</u> Date