



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION
PhilHealth Regional Office IV-B
Caedo Commercial Center, Calicanto, Batangas City

POMM-P-007

JOB ORDER

(Non - Inventoriable Items)

Supplier: EFREN REYES TELECOPY TRADING & SERVICES Work Order No.: 16-04-06
Address: National Road, Brgy. Calicanto, Batangas City Date: 4/14/2016
Tel. Fax No.: _____ Term of Payment: on account
Supplier Registered with: _____ Mode of Procurement: small value procurement

Please deliver to this office within 10 days upon approval of final sample.

Note: Additional _____ working days to submit for approval of text / sample.

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
1	70	pages	Checklist of Mandatory Requirements for Processing of Financial Transactions Plastic Lamination **nothing follows**	70.00	4,900.00
			Less: WVAT 5% EVAT 2%	218.75 87.50	306.25
			*per PR # 2016-03-29 dated March 17, 2016		
		TOTAL			4,593.75

Terms & Conditions:

1. The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
2. If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
3. Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform General Services Unit at least two (2) days before the delivery. All item/s shall be delivered and accepted by the General Services Unit.
4. Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
5. Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
6. In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
7. Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.

Very truly yours,

ARACELI T. LAINEZ
DIVISION CHIEF IV - MSD

Certified Budget Available: Funds Available in the amount of: ₱ 4,900.00
RICHEL M. CORONEL CATALINA R. AMATUS
FCIII/Budget Officer Designate Fiscal Controller IV

With in the COB: 2016 N/A
Expense Code: 863-00
Bdget: ₱ 4,900.00
Remarks: 0016 2016-04-00161

APPROVED:

PAOLO JOHANN C. PEREZ
REGIONAL VICE PRESIDENT
Date Approved: 4/25/16

Received copy of J.O. on

4/25/16
Date

CONFORME: Marlyn Langway
Signature over Printed Name
of Supplier / Representative