



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION
PhilHealth Regional Office IVA
Lucena Grand Central Terminal, Brgy. Ilayang Dupay, Lucena City
Call Center (02) 441-7442 Contact Number (042) 373-7554
www.philhealth.gov.ph region4a@philhealth.gov.ph



PURCHASE ORDER

OFFICE/DEPARTMENT: MSD-Admin

Supplier: **PHILCOPY CORPORATION**
Address: Abadilla Building, Hermana Fausta St Cor Enriquez St.
Lucena City
Tel/Fax No.: 373 7839
Supplier Registered with: Department of Trade and Industry

PO No. 16-003
Date: 4-Feb-16
Terms of Payment: on account
Mode of Procurement: Direct Contracting

Please deliver to this office within 30 days from receipt hereof the following:

NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	61	ctdg	TONER CARTRIDGE, for Kyocera Mita Network Printer FS-4100 DN	8,064.00	491,904.00
2	6	ctdg	TONER CARTRIDGE, For Kyocera printer, TK 3609 for TASKALFA 3500i	14,338.00	86,018.00
					577,920.00
			Less Taxes: 5% VAT	25,800.00	
			1% EWT	5,160.00	30,960.00
			TOTAL AMOUNT		546,960.00

Terms & Conditions:

- The agency shall impose equivalent to 1/10 of 1 percent of the total value of the undelivered order for each day of delay as liquidated damages.
- Purchase Order (PO) shall be accepted by the supplier before the delivery of goods and/or services.
- NO price increase shall be made by the supplier within seven (7) days from the date of the acceptance of PO.
- Non-availability of stock shall be made known to PhilHealth before the acceptance of PO.
- PhilHealth shall have the right to reject and return the items and cancel the corresponding PO if goods delivered are defective, incomplete or non-compliant as specification when quoted.
- in case of returned/rejected items which cannot be replaced within seven (7) calendar days from notice, PhilHealth shall demand full refund of payment made "in cash" or "in check" three (3) calendar days. Deliveries should be made within office hours on working days on or before the date stipulated in the PO.

Very truly yours,

MIGUEL F. MACALINO
Chief, MSD

Certified Budget Available: Funds Available in the amount of: <u>577,920</u>		APPROVED: EDWIN M. ORIÑA, M.D. OIC, PRO IVA
 ERLYN V. KOLIAS Fiscal Controller II	 FELICIANA O. PASTORPIDE Fiscal Controller IV	
With in the COB: <u>2016 COB</u> Expense Code: <u>774-80</u> Budget: <u>491,904.00</u> <u>577,920</u> Remarks:		
Conforme: PHILCOPY CORPORATION Signature over Printed Name and Position of Authorized Representative / Date of Received		