



## JOB ORDER

(Non - Inventoriable Items)

OFFICE/DEPARTMENT: MSD-GSU

Supplier:	<u>TOYOTA SAN PABLO LAGUNA, INC.</u>	Work Order No.:	<u>2016-013</u>
Address:	<u>Km. 78 Maharlika Highway, Brgy. San Benito, Alaminos, Laguna</u>	Date:	<u>03/29/16</u>
Tel. Fax No.:	<u>(049) 5033018</u>	Term of Payment:	<u>On account</u>
Supplier Registered with:	<u></u>	Mode of Procurement:	<u>Direct Contracting</u>

Please deliver to this office within 15 days upon approval .

Note: Additional N/A working days to submit for approval of text / sample.

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
-	-	-	<i>Purpose: Labor &amp; materials for the maintenance Toyota Grandia SHY916.</i>	-	-
			MATERIAL/S		
	7	ltrs.	Motor oil	201.86	1,413.00
	1	pc.	Oil filter	425.60	425.60
	1	pc.	Drain plug gasket	31.43	31.43
	1	pc.	Engine decarb	3,700.00	3,700.00
	1	pc.	Engine oil flushing	387.00	387.00
	1	pc.	Injector cleaner	750.00	750.00
	1	pc.	Washer fluid	168.00	168.00
	1	pc.	Engine treatment	995.00	995.00
	1	pc.	Silicon spray	108.00	108.00
	1	pc.	Cable tie	48.00	48.00
	1	lot	Shop supplies	524.00	524.00
					8,550.03
			Less Taxes: VAT 5%	381.70	
			EWT 1 %	76.34	458.04
					8,091.99



Republic of the Philippines  
**PHILIPPINE HEALTH INSURANCE CORPORATION**

PhilHealth Regional Office IVA  
Lucena Grand Central Terminal, Brgy. Ilayang Dupay, Lucena City  
Call Center (02) 441-7442 Contact Number (042) 373-7554  
[www.philhealth.gov.ph](http://www.philhealth.gov.ph) [region4a@philhealth.gov.ph](mailto:region4a@philhealth.gov.ph)



			LABOR		
	1	lot	Perform 65, 000 KM PMS	862.40	862.40
	1	lot	Engine detailing	1,300.00	1,300.00
					2,162.40
			Less Taxes: VAT 5%	96.54	
			EWT 2 %	38.61	135.15
					2,027.25
				<b>NET TOTAL:</b>	<b>10,119.24</b>

Terms & Conditions:

1. The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
2. If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
3. Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery.  
All item/s shall be delivered and accepted by the Procurement Section at PRO IV-A, Lucena Grand Central Terminal, Brgy. Ilayang Dupay, Lucena City
4. Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
5. Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and return
6. In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
7. Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.

Very truly yours,

**MIGUEL T. MACALINAO**  
Division Chief, MSD

Certified Budget Available:

Funds Available in the amount of: 10,712.43

**ERLYN V. ROJAS**  
Fiscal Controller II

**FELICIANA O. PASTORPIDE**  
Fiscal Controller IV

APPROVED:

**EDWIN M. ORIÑA, MD**  
OIC, PRO IVA

With in the COB: 2016-COB  
Expense Code: 847-00  
Budget: 10,712.43  
Remarks:

CONFORME:

Received copy of J.O. on

4/11/16  
Date

**MOLY SANTIAGO**  
Signature over Printed Name  
of Supplier / Representative