



JOB ORDER

(Non - Inventoriable Items)

OFFICE/DEPARTMENT: MSD-GSU

Supplier:	TOOLBOX TECHSOLUTIONS COMPANY	Work Order No.:	2016-011
Address:	Gomez corner Merchan St, Lucena City	Date:	03/22/16
Tel. Fax No.:	(042) 7930061	Term of Payment:	On account C.O.D.
Supplier Registered with:	DTI	Mode of Procurement:	Direct Contracting

Please deliver to this office within 15 days upon approval.

Note: Additional N/A working days to submit for approval of text / sample.

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
			Labor/Service		
	1	lot	Labor for the repair of 6 units Epson LQ-2180 and 1 unit Epson LQ-2190 with property numbers 09-EPQ-60, 09-EPQ-52, 09-EPQ-53, 06-EPQ-14, 06-EPQ-11, 09-EPQ-56, & 07-EPQ-49.	650.00	4,550.00
			Less Taxes: VAT 5%	203.13	
			EWT 2 %	81.25	284.38
					4,265.63
				NET TOTAL:	4,265.63

Terms & Conditions:

1. The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
 2. If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the date that it is received to have been received by a representative either through fax or e-mail.
 3. Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery.
- All item/s shall be delivered and accepted by the Procurement Section at PRO IV-A, Lucena Grand Central Terminal, Brgy. Ilayang Dupay, Lucena City
4. Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
 5. Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and re-
 6. In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
 7. Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.



Very truly yours,

MIGUEL T. MACALINAO
Division Chief, MSD

Certified Budget Available: <u>ERLYN V. ROJAS</u> Fiscal Controller II		Funds Available in the amount of: <u>4550</u> <u>FELICIANA O. PASTORPIDE</u> Fiscal Controller IV	APPROVED: <u>EDWIN M. ORINA, MD</u> OIC, PRO IVA
With in the COB: <u>2016-COB</u>			
Expense Code: <u>842-20</u>			
Budget: <u>4,550.00</u>			
Remarks:			
Received copy of J.O. on _____ Date _____			CONFORME: <u>DARREYL HIDALGO</u> Signature over Printed Name of Supplier / Representative