



JOB ORDER

(Non - Inventoriable Items)

OFFICE/DEPARTMENT: MSD-GSU

Supplier:	LBH TUNE SHOP & CAR ACCESSORIES	Work Order No.:	<u>2016-009</u>
Address:	<u>Brgy. Gulang-Gulang, Lucena City</u>	Date:	<u>02/12/16</u>
Tel. Fax No.:	<u>042-373-1392</u>	Term of Payment:	<u>On account</u>
Supplier Registered with:	<u>DTI</u>	Mode of Procurement:	<u>NPSV</u>

Please deliver to this office within 15 days upon approval.

Note: Additional N/A working days to submit for approval of text / sample.

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
-	-	-	<i>Labor and materials for the maintenance of Mitsubishi Strada SHR 797</i>	-	-
			Materials/ Parts		
	2	pc.	Tires 205/80 R16 including tire valve & wheel weights, Apollo	5,136.00	10,272.00
	1	lot	Tint for wind shield and rear mirror	4,365.00	4,365.00
					14,637.00
			Less Taxes: VAT 5%	653.44	
			EWT 1 %	130.69	784.13
					13,852.87
			Labor/ Service		
	1	lot	Computerized wheel alignment and camber correction	900.00	900.00
			Less Taxes: VAT 5%	40.18	
			EWT 2 %	16.07	56.25
					843.75
			NET TOTAL:		14,696.62

Terms & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
 - If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
 - Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery.
- All item/s shall be delivered and accepted by the Procurement Section at PRO IV-A, Lucena Grand Central Terminal, Brgy. Ilayang Dupay, Lucena City
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
 - Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and ret
 - In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
 - Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.



Very truly yours,

MIGUEL T. MACALINAO
Division Chief, MSD

Certified Budget Available: Funds Available in the amount of: <u>15,537.00</u>		APPROVED: EDWIN M. ORIÑA, MD OIC, PRO IVA
ERLYN V. ROJAS Fiscal Controller II	 FELICIANO O. PASTORIDE Fiscal Controller IV	
With in the COB: <u>2016-COB</u>	Expense Code: <u>847-00</u> <u>1774-10</u>	CONFORME: Signature over Printed Name of Supplier / Representative
Budget: <u>15,537.00</u>	Remarks:	
Received copy of J.O. on _____ Date _____		