



JOB ORDER

(Non - Inventoriable Items)

OFFICE/DEPARTMENT: MSD-GSU

| | | | |
|---------------------------|--|----------------------|---------------------------|
| Supplier: | TOYOTA SAN PABLO LAGUNA, INC | Work Order No.: | 2016-003 |
| Address: | Km. 78, Maharlika Highway Brgy. San Benito, Alaminos, Laguna | Date: | 01/22/16 |
| Tel. Fax No.: | (049) 5033018 | Term of Payment: | On account |
| Supplier Registered with: | SEC | Mode of Procurement: | Direct Contracting |

Please deliver to this office within 15 days upon approval.

Note: Additional N/A working days to submit for approval of text / sample.

| NO. | QTY | UNIT | SERVICE DETAILS | UNIT PRICE | TOTAL AMOUNT |
|-----|-----|-------|--|------------|-----------------|
| | | | <i>Labor and materials for the maintenance of Toyota Innova SLD 706.</i> | | |
| | | | MATERIALS | | |
| | 7 | ltrs. | Motor oil regular | 201.86 | 1,413.00 |
| | 1 | pc. | Oil filter | 425.60 | 425.60 |
| | 1 | pc. | Drain plug gasket | 31.43 | 31.43 |
| | 1 | pc. | Fuel filter | 856.00 | 856.00 |
| | 1 | pc. | Engine treatment | 995.00 | 995.00 |
| | 1 | pc. | Engine oil flushing | 387.00 | 387.00 |
| | 1 | pc. | Fuel treatment | 483.00 | 483.00 |
| | 1 | pc. | Washer fluid | 168.00 | 168.00 |
| | 1 | pc. | Silicon rubber spray | 100.80 | 100.80 |
| | 1 | pc. | Cable tie | 48.00 | 48.00 |
| | 1 | pc. | Brake cleaner | 200.00 | 200.00 |
| | 1 | pc. | Brake grease | 58.00 | 58.00 |
| | 1 | lot | Shop supplies | 400.00 | 400.00 |
| | | | | | 5,565.83 |
| | | | Less Taxes VAT 5% | 248.47 | |
| | | | EWT 1% | 49.69 | 298.16 |
| | | | | | 5,267.67 |
| | | | LABOR | | |
| | 1 | lot | Perform 100.000 KM PMS | 2,077.60 | 2,077.60 |
| | 1 | lot | Perform engine detailing | 1,200.00 | 1,200.00 |
| | | | | | 3,277.60 |
| | | | Less Taxes VAT 5% | 146.32 | |
| | | | EWT 2% | 58.53 | 204.85 |
| | | | | | 3,072.75 |
| | | | NET TOTAL: | | 8,340.42 |

Terms & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
- Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery.
All item/s shall be delivered and accepted by the Procurement Section at PRO IV-A, Lucena Grand Central Terminal, Brgy. Ilayang Dupay, Lucena City
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
- In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
- Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

PhilHealth Regional Office IVA
Lucena Grand Central Terminal, Brgy. Ilayang Dupay, Lucena City
Call Center (02) 441-7442 Contact Number (042) 373-7554
www.philhealth.gov.ph region4a@philhealth.gov.ph



Very truly yours,

MIGUEL T. MACALINAO
Division Chief, MSD

| | | |
|--|--|--|
| Certified Budget Available: Funds Available in the amount of: <u>8843.43</u> | | APPROVED: |
| ERLYN V. ROJAS Fiscal Controller II | FELICIANA O. PASTORPIDE Fiscal Controller IV | EDWIN M. ORINA, MD OIC, PRO IVA |
| With in the COB: <u>2016-COB</u> | | |
| Expense Code: <u>847-00</u> | | |
| Budget: <u>8,843.43</u> | | |
| Remarks: | | |
| Received copy of J.O. on _____ Date _____ | | CONFORME: Signature over Printed Name of Supplier / Representative |

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