



JOB ORDER

(Non - Inventoriable Items)

OFFICE/DEPARTMENT: MSD-GSU

Supplier:	TOYOTA CALAMBA LAGUNA INC.	Work Order No.:	2016-002
Address:	<u>National Highway, Brgy. Turbina, Calamba City</u>	Date:	01/19/16
Tel. Fax No.:	<u>(049) 502-1587</u>	Term of Payment:	COD
Supplier Registered with:	<u>SEC</u>	Mode of Procurement:	Direct Contracting

Please deliver to this office within 15 days upon approval.

Note: Additional N/A working days to submit for approval of text / sample.

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
MATERIALS					
	7	ltrs	Regular oil	201.85	1,412.95
	1	pc	Oil filter	425.60	425.60
	1	pc	Drain plug gasket	31.43	31.43
	1	pc	Engine treatment	903.00	903.00
	4	ltrs	Transmission gear oil	377.15	1,508.60
	4	ltrs	Differential gear oil	212.03	848.12
	3	bots	Coolant	335.63	1,006.90
	2	bots	Brake fluid	194.50	389.00
	1	pc	Aircon filter	906.00	906.00
	1	pc	Air filter	1,116.55	1,116.55
	1	pc	Fuel filter	855.00	855.00
	1	bot	Diesel treatment	750.00	750.00
	1	pc	Fuel system cleaner	3,600.00	3,600.00
	1	bot	Brake anti squeal	163.00	163.00
	1	pc	Airc care A/C cleaning	3,850.00	3,850.00
	1	pc	WYNN ICY Air	1,302.00	1,302.00
	1	lot	Shop supplies	560.00	560.00
	1	lot	Package wash	950.00	950.00
					20,578.15
			Less Taxes: VAT 5%	918.67	
			EWT 1%	183.73	1,102.40
					19,475.75
LABOR					
	1	lot	Perform 40, 000 KM Check up	1,999.20	1,999.20
			Less Taxes: VAT 5%	89.25	
			EWT 2%	35.70	124.95
					1,874.25
			NET TOTAL:		21,350.00

Terms & Conditions



- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
- Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery.
- All item/s shall be delivered and accepted by the Procurement Section at PRO IVA, Lucena Grand Central Terminal, Brgy. Ilayang Dupay, Lucena City.
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
- In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
- Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.

16010204



Very truly yours

MIGUEL T. MACALINAO
Division Chief, MSD

Certified Budget Available: Funds Available in the amount of: <u>22,577.35</u>		APPROVED:
ERLYN V. ROJAS Fiscal Controller II	FELICIANA O. PASTORPIDE Fiscal Controller IV	
With in the COB: <u>2016-COB</u> Expense Code: <u>847-00</u> Budget: <u>22,577.35</u> Remarks:		EDWIN M. ORIÑA, MD OIC, PRO IVA
Received copy of J.O. on	<u>02/04/16</u> MATHIRANG ADEPO G Date	CONFORME:  MATHIRANG ADEPO G Signature over Printed Name of Supplier / Representative

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