






# PURCHASE ORDER

PURCHASE ORDER					PO NO.	16-09-255
Supplier: BESTPRINT ADVERTISING					PO Date:	September 21, 2016
Address: Purok Rambutan, Barangay Magugpo East, Tagum City					Terms of Payment:	15 working days
Contact No. (084) 308-0403					Mode of Procurement:	Local Shopping
<input type="checkbox"/> VAT <input checked="" type="checkbox"/> NON-VAT           TIN: 948-010-390-000						
Please Deliver to this Office within 15 working days from Receipt hereof the following:						
PR NO.	Item No.	Qty	Unit	Item Description	Unit Cost	Total Cost
1605-06-40	1	1	lot	Repair, including dismantling and reinstallation of Signage - horizontal, 3 feet x 40 feet, single-faced For PRO XI	42,000.00	42,000.00
1605-16-03	2	1	lot	Repair, including dismantling and reinstallation of Signage - horizontal, 3 feet x 24.5 feet, single-faced Repair, including dismantling and reinstallation of Signage - vertical, 2 feet x 10 feet, double-faced For LHIO Digos Posted on GEPS: June 3, 2016 ***** nothing follows *****	41,000.00	41,000.00
						83,000.00
less: tax 7% 2,490.00 2% 1,660.00 <u>          </u>						4,150.00 ₱ 78,850.00

Conditions:

- 1 The agency shall impose penalty in an amount equivalent to 1/10 of 1% of the total value of undelivered order for each day of the delay as liquidated damages
- 2 Render your bills in triplicate copies including the original.
- 3 If the date of the receipt of the P.O. by the dealer is not indicated, it is deemed received on the 10th working day of the approval of the P.O.
- 4 For imported items, IMPORTANT DOCUMENTS SPECIFICALLY showing the condition(s) and serial numbers of the equipment must be presented upon delivery.

Very truly yours,  	PRO-XI Budget FY 2016 BRO No. _____ Charge to: <u>CAPEX</u> Exp. Code <u>279-00</u> Amount <u>\$27,000</u>	Recommending Approval:  	Approved by:  
<b>GARY S. VELAYO</b> Administrative Officer IV	<b>PATRICK ANGELO L. UY</b> Budget Officer Designate	<b>ARNEIL B. SUBIBI</b> Division Chief IV, MSD	<b>DENNIS B. ADRE</b> Regional Vice President
Received copy of P.O. on <u>10/14/2016</u>		Conformed: _____	
Received by: <u>TIP</u> <u>O. M. [Signature]</u>		Supplier/Representative _____	Date _____