



PURCHASE ORDER

Supplier: DAVAO MARK ENTERPRISES, INC.	PO NO. 16-09-241
Address: 128 E. Quirino Avenue, Davao City	PO Date: September 5, 2016
Contact No. 222-5488, 222-0123 (fax)	Terms of Payment: 15 working days
<input checked="" type="checkbox"/> VAT <input type="checkbox"/> NON-VAT TIN: 005-160-818-000	Mode of Procurement: Local Shopping

Please Deliver to this Office within 15 working days from Receipt hereof the following:

PR NO.	Item No.	Qty	Unit	Item Description	Unit Cost	Total Cost
1608-06-18	1	30	sheets	Paper, colored, orange	0.70	21.00
	2	30	sheets	Paper, colored, green	0.70	21.00
	3	30	sheets	Paper, colored, light pink	0.70	21.00
	4	30	sheets	Paper, colored, light blue	0.70	21.00
	5	30	sheets	Paper, colored, pink	0.70	21.00
	6	30	sheets	Paper, colored, blue	0.70	21.00
1608-15-02				For BAS		
	7	2	pieces	Rubber Stamp (PROCESSED)	480.00	960.00
	8	2	pieces	Rubber Stamp (RECEIVED)	480.00	960.00
	9	2	pieces	Rubber Stamp (CLAIM ON)	480.00	960.00
	10	10	pieces	Dater Stamp	28.00	280.00
				For PMAC		
				***** nothing follows *****		3,286.00

less: $\text{bx } 57 \times 146.76$
 1×29.34

176.04
 $\text{P}3,109.96$

Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 of 1% of the total value of undelivered order for each day of the delay as liquidated damages
- Render your bills in triplicate copies including the original.
- If the date of the receipt of the P.O. by the dealer is not indicated, it is deemed received on the 10th working day of the approval of the P.O.
- For imported items, IMPORTANT DOCUMENTS SPECIFICALLY showing the condition(s) and serial numbers of the equipment must be presented upon delivery.

Very truly yours, GARY S. VELAYO Administrative Officer IV	PRO-XI Budget FY 2016 BRO No. _____ Charge to: <u>M006</u> Exp. Code <u>714-10</u> Amount <u>P 3,286.00</u> PATRICK ANGELO L. UY Budget Officer Designate	Recommending Approval: ARNEL B. SUBIBI Division Chief IV, MSD	Approved by: DENNIS B. ADRE Regional Vice President
Received copy of P.O. on _____		Conformed: MARVIN B. TE Supplier/Representative	
Received by: _____		Date <u>9/5/16</u>	