ovd.

PURCHASE ORDER

Supplier:	TOYOTA DAVAO CITY, INC.				PO NO.	**16-08-233**	
Address:	Km. 6 Lanang, Davao City				PO Date:	**August 26, 2016**	
Contact No.	234-2994, 234-2756 (fax)				Terms of Payment:	**15 working days**	
X VAT	☐ NON-VAT		TIN: 004-444-927		Mode of Procurement:	**Local Shopping**	

Please Deliver to this Office within 15 working days from Receipt hereof the following:

PR NO.	Item No.	Qty	Unit	Item Description	Unit Cost	Total Cost
1608-06-30	1	1	lot	30,000 km Maintenance Check-up	13,730.82	13,730.82
				For Toyota Grandia (SLD-580)		
1608-06-38	2	1	lot	105,000 km Maintenance Check-up	14,648.54	14,648.54
				For Toyota Grandia (SHE-366)		28,379.36
				******* nothing follows *******		

less: tax 5). 1,266.94
2). 506.77

1,773.71
₱26,605.65

Conditions:
1. The agency shall impose penalty in an amount equivalent to 1/10 of 1% of the total value of undelivered order for each day of the delay as liquidated damages
2. Render your bills in triplicate copies including the original.
3. If the date of the receipt of the P.O. by the dealer is not indicated, it is deemed received on the 10th working day of the approval of the P.O.
4. For imported items, IMPORTANT DOCUMENTS SPECIFICALLY showing the condition(s) and serial numbers of the equipment must be presented upon delivery.

Very truly yours,	PRO-XI Budget FY 2016	Recommending Approval:	Approved by:
	BRO No. _____		
	Charge to: _MOOE_		
	Exp. Code ___ Amount		
	847-(V ₱ 20,779.76		
GARY S. VELAYO	**PATRICK ANGELO L. UY**	**ARNEIL B. SUBIBI**	**DENNIS B. ADRE**
Administrative Officer IV	Budget Officer Designate	Division Chief IV, MSD	Regional Vice President
Received copy of P.O. on _____		Conformed:	
Received by: _____		_____ _____	
		Supplier/Representative Date	