



## PURCHASE ORDER

Supplier: <b>TESORO'S PRINTING PRESS</b>	PO NO. <b>16-08-217</b>
Address: <b>35-37 C. Bangoy Street, Davao City</b>	PO Date: <b>August 10, 2016</b>
Contact No. <b>300-8688, 226-4997 (fax)</b>	Terms of Payment: <b>15 working days</b>
<input checked="" type="checkbox"/> VAT <input type="checkbox"/> NON-VAT TIN: 000-077-188-000	Mode of Procurement: <b>Local Shopping</b>

Please Deliver to this Office within 15 working days from Receipt hereof the following:

PR NO.	Item No.	Qty	Unit	Item Description	Unit Cost	Total Cost
<b>1607-13-03</b>	1	500	pieces	Training Kit Folder	65.00	<b>32,500.00</b>
	2	500	pieces	Notepad	35.00	<b>17,500.00</b>
	3	500	pieces	Notebook	90.00	<b>45,000.00</b>
				For Corporate giveaways for CY 2016 <b>Posted on GEPS: July 13, 2016</b> ***** nothing follows *****  <div style="text-align: right; font-family: cursive;">                         less: tax 5. 4,241.07                          V. 848.21                     </div>		<b>95,000.00</b>
						5,089.28 <u>₱89,910.72</u>

**Conditions:**

- 1 The agency shall impose penalty in an amount equivalent to 1/10 of 1% of the total value of undelivered order for each day of the delay as liquidated damages
- 2 Render your bills in triplicate copies including the original.
- 3 If the date of the receipt of the P.O. by the dealer is not indicated, it is deemed received on the 10th working day of the approval of the P.O.
- 4 For imported items, IMPORTANT DOCUMENTS SPECIFICALLY showing the condition(s) and serial numbers of the equipment must be presented upon delivery.

Very truly yours,   <b>GARY S. VELAYO</b> Administrative Officer IV	PRO-XI Budget FY 2016 BRO No. _____ Charge to: <u>MAOE</u> Exp. Code <u>707-01</u> Amount <u>₱95,000.00</u>  <b>PATRICK ANGELO L. UY</b> Budget Officer Designate	Recommending Approval:   <b>ARNEL B. SUBIBI</b> Division Chief IV, MSD	Approved by:   <b>DENNIS B. ADRE</b> Regional Vice President
Received copy of P.O. on _____  Received by: <u>9-1-16</u>		Conformed: _____ Supplier/Representative _____ Date _____	