



Republic of the Philippines  
**PHILIPPINE HEALTH INSURANCE CORPORATION**  
**PHILHEALTH REGIONAL OFFICE - XI**

Valgosons Building, Bolton Extension, Davao City  
 Telephone Number 295-3382

www.philhealth.gov.ph



**PURCHASE ORDER**

Supplier: <b>DAVAO MARK ENTERPRISES, INC.</b>	PO NO. <b>16-07-181</b>
Address: <b>128 E. Quirino Avenue, Davao City</b>	PO Date: <b>July 11, 2016</b>
Contact No. <b>222-5488, 222-0123 (fax)</b>	Terms of Payment: <b>15 working days</b>
<input checked="" type="checkbox"/> VAT <input type="checkbox"/> NON-VAT    TIN: 005-160-818-000	Mode of Procurement: <b>Local Shopping</b>

Please Deliver to this Office within 15 working days from Receipt hereof the following:

PR NO.	Item No.	Qty	Unit	Item Description	Unit Cost	Total Cost
1606-06-38	1	20	pieces	Ring Binder, 1 inch x 44 inches, plastic, black For LHIO Tagum	24.00	480.00
	2	5	pieces	Notebook, small, yarn-stitched For ORVP	9.50	47.50
	3	30	rolls	Tape, 1 inch, double-sided, with foam	25.00	750.00
	4	12	bottles	Ink, for self inking stamp, blue	65.00	780.00
	5	12	bottles	Ink, for self inking stamp, green	65.00	780.00
	6	144	pieces	Paper Clip, backfold, 50 mm For replenishment of office supplies ***** nothing follows *****	4.50	648.00
						<b>3,485.50</b>
less: $5 \times 155.60 = 778.00$ $778.00 - 31.12 = 746.88$						$186.72$ $\underline{\underline{\$3,298.78}}$

Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 of 1% of the total value of undelivered order for each day of the delay as liquidated damages
- Render your bills in triplicate copies including the original.
- If the date of the receipt of the P.O. by the dealer is not indicated, it is deemed received on the 10th working day of the approval of the P.O.
- For imported items, IMPORTANT DOCUMENTS SPECIFICALLY showing the condition(s) and serial numbers of the equipment must be presented upon delivery.

Very truly yours,   <b>GARY S. VELAYO</b> Administrative Officer IV	PRO-XI Budget FY 2016 BRO No. _____ Charge to: <u>MBDE</u> Exp. Code <u>974-10</u> Amount <u>₱ 3,485.50</u>	Recommending Approval:   <b>ARNEIL B. SUBIBI</b> Division Chief IV, MSD	Approved by:   <b>DENNIS B. ADRE</b> Regional Vice President
	Received copy of P.O. on _____  Received by: _____	Conformed:  <b>Catherine V. Te</b> Supplier/Representative	Date <u>7/23/16</u>