



PURCHASE ORDER

Supplier: DAVAO MARK ENTERPRISES, INC.				PO NO. 16-07-174		
Address: 128 E. Quirino Avenue, Davao City				PO Date: July 7, 2016		
Contact No. 222-5488, 222-0123 (fax)				Terms of Payment: 15 working days		
<input checked="" type="checkbox"/> VAT		<input type="checkbox"/> NON-VAT		TIN: 005-160-818-000		
				Mode of Procurement: Local Shopping		
Please Deliver to this Office within 15 working days from Receipt hereof the following:						
PR NO.	Item No.	Qty	Unit	Item Description	Unit Cost	Total Cost
1605-06-04	1	8	boxes	Push Pins For replenishment of office supplies Posted on GEPS: May 4, 2016	15.00	120.00
1606-04-02	2	5	pieces	Self Inking Stamp with Dater (PROCESSED)	1,250.00	6,250.00
	3	3	pieces	Self Inking Stamp with Dater (RECORDED)	1,250.00	3,750.00
				For SPU ***** nothing follows *****		10,120.00
				less: 2x 57. 451.79 1/2 90.36		<u>542.15</u> <u>\$9,577.85</u>

Conditions:

- 1 The agency shall impose penalty in an amount equivalent to 1/10 of 1% of the total value of undelivered order for each day of the delay as liquidated damages
- 2 Render your bills in triplicate copies including the original.
- 3 If the date of the receipt of the P.O. by the dealer is not indicated, it is deemed received on the 10th working day of the approval of the P.O.
- 4 For imported items, IMPORTANT DOCUMENTS SPECIFICALLY showing the condition(s) and serial numbers of the equipment must be presented upon delivery.

Very truly yours,

PRO-XI Budget FY 2016

BRO No. _____

Charge to: MOOE

Exp. Code 774-10

Amount \$10,120.00

GARY S. VELAYO

Administrative Officer IV

PATRICK ANGELO L. UY

Budget Officer Designate

Recommending Approval:

ARNEIL B. SUBIBI

Division Chief IV, MSD

Approved by:

DENNIS B. ADRE

Regional Vice President

Received copy of P.O. on _____

Conformed

Catherine V. Te

Supplier/Representative

Received by: _____

7/23/16

Date