



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION
PHILHEALTH REGIONAL OFFICE - XI

Valgosons Building, Bolton Extension, Davao City

Telephone Number 295-3382

www.philhealth.gov.ph



PURCHASE ORDER

Supplier: GH OFFICE DEPOT	PO NO. 16-05-129
Address: 88A Monteverde Avenue, Davao City	PO Date: May 18, 2016
Contact No. 224-5400, 224-2573	Terms of Payment: 15 working days
<input checked="" type="checkbox"/> VAT <input type="checkbox"/> NON-VAT TIN: 890-000-074-144	Mode of Procurement: Local Shopping

Please Deliver to this Office within 15 working days from Receipt hereof the following:

PR NO.	Item No.	Qty	Unit	Item Description	Unit Cost	Total Cost
1602-06-13	1	53	pieces	Computer Cleaner (Wipe Out) For maintenance of IT parts Posted on GEPS: February 10, 2016	58.90	3,121.70
1603-06-29	2	15	packs	Sticker Paper, A4, matte (10 sheets per pack) For replenishment of office supplies Posted on GEPS: March 14, 2016	23.10	346.50
1605-06-10	3	12	boxes	Paper Clip, backfold, 1 inch, 12 pieces per box	16.40	196.80
	4	10	boxes	Envelope, expanding, legal, brown, 100 pieces / box For replenishment of office supplies	812.50	8,125.00
	5	5	pieces	Stamp Pad, green For LHIO Tagum	120.80	604.00
	6	60	rolls	Thermal Paper, 80 x 70 For PMAC	34.60	2,076.00
	7	12	pieces	Ring Binder, 3/4 inch x 44 inches, plastic, black Posted on GEPS: May 4, 2016 ***** nothing follows *****	14.00	168.00
						14,638.00

less: tax 5%. 653.98
 1/1 130.70

784.18
13,853.82

Conditions:

- 1 The agency shall impose penalty in an amount equivalent to 1/10 of 1% of the total value of undelivered order for each day of the delay as liquidated damages
- 2 Render your bills in triplicate copies including the original.
- 3 If the date of the receipt of the P.O. by the dealer is not indicated, it is deemed received on the 10th working day of the approval of the P.O.
- 4 For imported items, IMPORTANT DOCUMENTS SPECIFICALLY showing the condition(s) and serial numbers of the equipment must be presented upon delivery.

Very truly yours, GARY S. VELAYO Administrative Officer IV	PRO-XI Budget FY 2016 BRO No. _____ Charge to: <u>MOOE</u> <table style="width: 100%;"> <tr> <td style="width: 50%;">Exp. Code</td> <td style="width: 50%;">Amount</td> </tr> <tr> <td><u>774-10</u></td> <td><u>P 3,121.70</u></td> </tr> <tr> <td><u>774-10</u></td> <td><u>11,516.10</u></td> </tr> </table> PATRICK ANGELO L. UY Budget Officer Designate	Exp. Code	Amount	<u>774-10</u>	<u>P 3,121.70</u>	<u>774-10</u>	<u>11,516.10</u>	Recommending Approval: ARNEIL B. SUBIBI Division Chief IV, MSD	Approved by: DENNIS B. ADRE Regional Vice President
Exp. Code	Amount								
<u>774-10</u>	<u>P 3,121.70</u>								
<u>774-10</u>	<u>11,516.10</u>								
Received copy of P.O. on _____ Received by: _____		Confirmed: REGINE ASTACIO Supplier/Representative							
		Date <u>5/24/16</u>							