



PURCHASE ORDER

Supplier: DIGITAL INTERFACE				PO NO. 16-02-047		
Address: Pryce Business Park, J.P. Laurel Avenue, Davao City				PO Date: February 9, 2016		
Contact No. 221-1256, 224-0871 (fax)				Terms of Payment: 15 working days		
<input checked="" type="checkbox"/> VAT		<input type="checkbox"/> NON-VAT		TIN: 113-000-264-828		
				Mode of Procurement: Local Shopping		
Please Deliver to this Office within 15 working days from Receipt hereof the following:						
PR NO.	Item No.	Qty	Unit	Item Description	Unit Cost	Total Cost
1601-06-36	1	2	units	Laminating Machine (Admiral LM-A3HC150) For LHIO Tagum & LHIO Nabunturan Posted on GEPS: January 14, 2016 ***** nothing follows ***** <div style="text-align: right; margin-top: 20px;"> 184: Pk 57. 575.80 1/ 103.16 </div>	5,777.00	11,554.00
						<div style="text-align: right;"> 618.96 <u>₱ 12,172.96</u> </div>

Conditions:

- 1 The agency shall impose penalty in an amount equivalent to 1/10 of 1% of the total value of undelivered order for each day of the delay as liquidated damages
- 2 Render your bills in triplicate copies including the original.
- 3 If the date of the receipt of the P.O. by the dealer is not indicated, it is deemed received on the 10th working day of the approval of the P.O.
- 4 For imported items, IMPORTANT DOCUMENTS SPECIFICALLY showing the condition(s) and serial numbers of the equipment must be presented upon delivery.

Very truly yours, GARY S. VELAYO Administrative Officer IV	PRO-XI Budget FY 2016 BRO No. _____ Charge to: <u>CAPEX</u> Exp. Code <u>238-10</u> Amount <u>₱ 11,554.00</u> PATRICK ANGELO L. UY Budget Officer Designate	Recommending Approval: ARNEL B. SUBIBI Division Chief IV, MSD	Approved by: DENNIS B. ADRE Regional Vice President
Received copy of P.O. on _____ Received by: _____		Conformed: ERLINDA GUSTILO Senior Account Executive 2-29-16 Supplier/Representative _____ Date _____	