



PURCHASE ORDER

Supplier: PROVO WATER REFILLING	PO NO. 16-02-041
Address: 45 Sunrise Village, Matina Aplaya, Davao City	PO Date: February 5, 2016
Contact No. 295-7060, 0946-6678997	Terms of Payment: 15 working days
<input type="checkbox"/> VAT <input checked="" type="checkbox"/> NON-VAT TIN: 452-244-240-000	Mode of Procurement: Local Shopping

Please Deliver to this Office within 15 working days from Receipt hereof the following:

RIS NO.	Item No.	Qty	Unit	Item Description	Unit Cost	Total Cost
1512-06-04	1	241	containers	Drinking Water (December 2015)	40.00	9,640.00
1601-06-04	2	309	containers	Drinking Water (January 2016)	40.00	12,360.00
				***** nothing follows *****		22,000.00

less: tax a/. 660.00
1% 220.00

880.00
\$21,120.00

Conditions:

- 1 The agency shall impose penalty in an amount equivalent to 1/10 of 1% of the total value of undelivered order for each day of the delay as liquidated damages
- 2 Render your bills in triplicate copies including the original.
- 3 If the date of the receipt of the P.O. by the dealer is not indicated, it is deemed received on the 10th working day of the approval of the P.O.
- 4 For imported items, IMPORTANT DOCUMENTS SPECIFICALLY showing the condition(s) and serial numbers of the equipment must be presented upon delivery.

Very truly yours, GARY S. VELAYO Administrative Officer IV	PRO-XI Budget FY 2016 BRO No. _____ Charge to: <u>MODE</u> Exp. Code <u>774-10</u> Amount <u>\$22,000</u> PATRICK ANGELO UY Budget Officer Designate	Recommending Approval: ARNEIL B. SUBIBI Division Chief IV, MSD	Approved by: DENNIS B. ADRE Regional Vice President
Received copy of P.O. on _____		Conformed: _____	
Received by: <u>Mary Cabin</u>		Supplier/Representative _____ Date <u>3/8/2016</u>	