



PURCHASE ORDER

Supplier: SILICON VALLEY COMPUTER GROUP PHILS INC				PO NO. 16-01-020		
Address: 2/F NCCC Mall, McArthur Highway, Matina, Davao City				PO Date: January 25, 2016		
Contact No. 297-6231				Terms of Payment: 15 days		
<input checked="" type="checkbox"/> VAT		<input type="checkbox"/> NON-VAT		TIN: 000-360-191-010		
				Mode of Procurement: Local Shopping		
Please Deliver to this Office within 15 days from Receipt hereof the following:						
PR NO.	Item No.	Qty	Unit	Item Description	Unit Cost	Total Cost
1601-06-14	1	6	cartridges	Toner, Q5949A	3,103.00	18,618.00
	2	5	cartridges	Toner, CE285A	2,520.00	12,600.00
	3	6	cartridges	Toner, NPG-28	2,076.00	12,456.00
	4	10	cartridges	Toner, ML-2010D3	2,365.00	23,650.00
					For replenishment of IT supplies	
				Posted on GEPS: January 8, 2016		
				***** nothing follows *****		
				$10\% \text{ tx } 5\% \text{ } 3,005.54$ $1\% \text{ } 601.11$		$3,606.65$ $\underline{\underline{\text{P}63,717.25}}$

Conditions:

- 1 The agency shall impose penalty in an amount equivalent to 1/10 of 1% of the total value of undelivered order for each day of the delay as liquidated damages
- 2 Render your bills in triplicate copies including the original.
- 3 If the date of the receipt of the P.O. by the dealer is not indicated, it is deemed received on the 10th working day of the approval of the P.O.
- 4 For imported items, IMPORTANT DOCUMENTS SPECIFICALLY showing the condition(s) and serial numbers of the equipment must be presented upon delivery.

Very truly yours, GARY S. VELAYO Administrative Officer IV	PRO-XI Budget FY 2016 BRO No. _____ Charge to: <u>MODE</u> Exp. Code <u>785-00</u> Amount <u>P167,224</u> PATRICK ANGELO L. UY Budget Officer Designate	Recommending Approval: ARNEIL B. SUBIBI Division Chief IV, MSD	Approved by: DENNIS B. ADRE Regional Vice President
Received copy of P.O. on _____ Received by: <u>EMILYN PANTILLA</u> <u>2-4-16</u>		Conformed: _____ Supplier/Representative _____ Date _____	