

Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION
PHILHEALTH REGIONAL OFFICE - XI

Valgosons Building, Bolton Extension, Davao City

Telephone Number 295-3382

www.philhealth.gov.ph



PURCHASE ORDER

Supplier: PHILCOPY CORPORATION	PO NO. 16-01-016
Address: # 6 Surveyor St., Doña Vicenta Vill, Bajada, Davao City	PO Date: January 25, 2016
Contact No. 222-4536, 222-2178, 222-8639 (fax)	Terms of Payment: 15 days
<input checked="" type="checkbox"/> VAT <input type="checkbox"/> NON-VAT TIN: 000-169-318-000	Mode of Procurement: Local Shopping

Please Deliver to this Office within 15 days from Receipt hereof the following:

PR NO.	Item No.	Qty	Unit	Item Description	Unit Cost	Total Cost
1601-06-17	1	5	cartridges	Toner, TK-3114 For replenishment of IT supplies ***** nothing follows ***** <div style="text-align: center; font-family: cursive;"> 1 cs: 12x 5. 1,800.00 1/2 360.00 </div>	8,064.00	<div style="text-align: center; font-family: cursive;"> 2,160.00 \$ 38,160.00 </div>

Conditions:

- 1 The agency shall impose penalty in an amount equivalent to 1/10 of 1% of the total value of undelivered order for each day of the delay as liquidated damages
- 2 Render your bills in triplicate copies including the original.
- 3 If the date of the receipt of the P.O. by the dealer is not indicated, it is deemed received on the 10th working day of the approval of the P.O.
- 4 For imported items, IMPORTANT DOCUMENTS SPECIFICALLY showing the condition(s) and serial numbers of the equipment must be presented upon delivery.

Very truly yours, GARY S. VELAYO Administrative Officer IV	PRO-XI Budget FY 2016 BRO No. _____ Charge to: <u>MOOE</u> Exp. Code <u>785-00</u> Amount <u>\$ 40,320.00</u> PATRICK ANGELO L. UY Budget Officer Designate	Recommending Approval: ARNEIL B. SUBIBI Division Chief IV	Approved by: DENNIS B. ADRE Regional Vice President
Received copy of P.O. on _____ Received by: _____		Confirmed: ARLEN BAUTISTA Supplier/Representative	
		<div style="text-align: right; font-family: cursive;">2/3/16</div> Date	