

2016-02-00057

JOB ORDER

J.O. : #009

RIV. # : 079-02R

Date: February 9, 2016

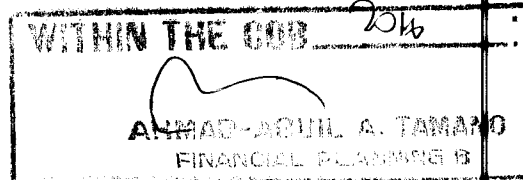
Date: February 04, 2016

TOYOTA CAGAYAN DE ORO, INC.
Cagayan de oro city

Sir/Madam :

In accordance with the results of the canvass/bid conducted by the office on Feb. 03, 2016
for LABOR which was awarded in your favor
please have the job described here undertaken :

QTY	UNIT	DESCRIPTION/SPECIFICATIONS	AMOUNT	TOTAL AMT	Date desired to finish the job
1	lot	Aircon Cleaning for Toyota Innova SLD 700	3,584.00	3,584.00 XXXXXXX	



Terms & Conditions:

1. The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
2. If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
4. Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
5. Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
6. In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
7. Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.

Very truly yours,

MARIA RHODELLA S. MONSANTO
Chief Management Services Division

Funds available in the amount of : P. 3,584.00
chargeable against 847 RUP

FRANCIS A. DACUT
Comptrollership Unit Head -Designate

Approved :

DATU MASIDING M. ALONTO, JR.
RVP PRO X concurrent OIC, AVP for Mindanao

Received Job Order and held myself bound by the terms, conditions and stipulation of contract and the other applicable rules/law.

Maria Rhodella S. Monsanto
Contractor/Representative

Date

FUND MANAGEMENT SECTION
RECEIVED

BY: T. T. T. DATE: 2/9/16