Philippine Heath Insurance Corporation Regional Health Insurance Office-10 6th flr. Trinidad **B**ldg Yacapin-Corrales Sts. Cagayan de Oro City

## JOB ORDER

J.O.: #003

RIV. #:

016-01R

Date:

January 22, 2016

Date:

January 15, 2016

12015-

D.P.E. UPHOLSTERY Cagayan de Oro City

Sir/Madam:

QTY

In accordance with the results of the canvass/bid conducted by the office on Jan 12, 2016 for LABOR which was awarded in your favor

please have the job described here undertaken :

UNIT

DESCRIPTION/SPECIFICATIONS

**AMOUNT** 

**TOTAL AMT** 

Date desired to finish the job

2 units Repair & Re-upholstery of Chair (Coffee Table)

/xxxxxnothing followsxxxxx

890.00

1,780.00

AL A. TARIANO FINANCIAL PLANNISCI B

1. The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.

- 2. If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
- 4. Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- 5. Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
- 6. In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
- 7. Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptence and Inspection Report.

Very truly yours,

MARIA RHODELLA S. MONSANTO Chief, Management Services Division

Funds available in the amount of :

chargeable against

Comptrollership Unit Head -Designate

DATU MASIDING M. ALONTO, JR.

RVP PRO X concurrent OIC, AVP for Mindanao

Received Job Order and held myself bound by the terms, conditions and stipulation of contract and the

other applicable rules/law

Developer Pre-EPONA

01/27/16 PUND MANAGEMENT SECTION RECEVED

TIU.

DATE