

NAME AND ADDRESS OF REQUESTING AGENCY	PHILIPPINE HEALTH INSURANCE CORPORATION PRO - 1 EMDC Bldg. Sec. Francisco Q. Duque Jr. Rd., Dagupan City 2400, Pangasinan	AGENCY ACCT. CODE	
AGENCY PROCUREMENT REQUEST		APR NO. 16-9917	

To: THE PROCUREMENT SERVICE  
San Fernando City, La Union

23-Nov-16

ACTION REQUESTED ON THE ITEM LISTED BELOW

- [ ] Please furnish with us Price Estimate (for office equipment/furniture & supplementary items)  
 [ ] Please purchase for our agency/furniture/supplementary items per your Price Estimate  
 (PS RAD No. \_\_\_\_\_ attached) dated \_\_\_\_\_  
 [ x ] Please issue common-use supplies/materials per PS price list as of August, 2016  
 [ ] Please issue Certificate or Price Reasonableness  
 [ ] Please furnish us with your latest/updated Price List  
 [ ] Other (Specify) \_\_\_\_\_



IMPORTANT!! PLEASE SEE THE INSTRUCTIONS/CONDITIONS AT THE BACK OF ORIGINAL COPY

ITEM No.	ITEM AND DESCRIPTION/SPECIFICATIONS/STOCK No.	QTY.	UNIT	Unit Price	Amount
	DATA FILE BOX Closed ends with finger ring, 127mm x 229mm x 400mm (5" x 9" x 15-3/4")	28	pc	69.73	1,952.44
	MARKER Fluorescent, assorted colors, 3 pcs/set	43	set	35.55	1,528.65
	PAPER CLIP Gem type, 33mm., vinyl coated, assorted colors, 100s/box/50g per box (P16.00/box)	69	box	6.76	466.44
	PAPER Multicopy, for laser printer/ink-jet printer, (A-4), 80 gsm.	2,940	ream	121.55	357,357.00
	RECORD BOOK 300 Pages, 215mm x 275mm, 55gsm., smythe sewn, w/ 'Official Record Book' printing	130	book	60.32	7,841.60
	RECORD BOOK 500 Pages, 215mm x 275mm, 55gsm., smythe sewn, w/ 'Official Record Book' printing	32	book	88.95	2,846.40
	RUBBER BAND Size-18, transparent, approx. 350 g./box	54	box	93.31	5,038.74
	STAMP PAD FELT 70 MM x 100 MM, metal case	42	pc	31.85	1,337.70
for 5th Batch APP Amendmend for CY 2016		Total			378,368.97

NOTE: ALL SIGNATURES MUST BE OVER PRINTED NAME

STOCKS REQUESTED ARE CERTIFIED TO BE WITHIN APPROVED	FUNDS CERTIFIED AVAILABLE:	RECOMMENDING APPROVAL:	APPROVED:
SALLY S. GOMEZ	EDWARD Q. ESPIRITU	MARICAR M. ARZADON, M.D.	ATTY. RODOLFO B. DEL ROSARIO JR.
AGENCY PROPERTY/SUPPLY OFFICER	AGENCY CHIEF ACCOUNTANT	MO VII, Division Chief-MSD	AGENCY HEAD/AUTHORIZED SIGNATURE

By the Authority of the GSU Head:

PEDRO BUTCH S. SORIA IV

AdSAC/Records Supervisor

By the Authority of the Division Chief-MSD:

MARIE DONNA O. ANTONA

AO IV, ASS Head

By the Authority of the OIC-RVP:

ATTY. McDONALD B. MALICDEM

Attorney IV

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