

NAME AND ADDRESS OF REQUESTING AGENCY	PHILIPPINE HEALTH INSURANCE CORPORATION PRO - 1 EMDC Bldg. Sec. Francisco Q. Duque Jr. Rd., Dagupan City 2400, Pangasinan	AGENCY ACCT. CODE	
AGENCY PROCUREMENT REQUEST		AGENCY CONTROL No.	16-06-010
		APR#	16-4423

To: THE PROCUREMENT SERVICE  
City of San Fernando, La Union

14-Jun-16  
(Date Prepared)

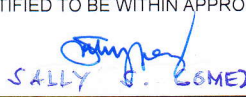
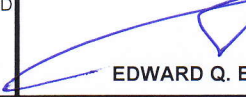
ACTION REQUESTED ON THE ITEM LISTED BELOW

- ☐ Please furnish with us Price Estimate (for office equipment/furniture & supplementary items)
- ☐ Please purchase for our agency/furniture/supplementary items per your Price Estimate  
(PS RAD No. \_\_\_\_\_ attached) dated \_\_\_\_\_
- ☒ Please issue common-use supplies/materials per PS price list as of May, 2016
- ☐ Please issue Certificate or Price Reasonableness
- ☐ Please furnish us with your latest/updated Price List
- ☐ Other (Specify) \_\_\_\_\_

**IMPORTANT!! PLEASE SEE THE INSTRUCTIONS/CONDITIONS AT THE BACK OF ORIGINAL COPY**

ITEM No.	ITEM AND DESCRIPTION/SPECIFICATIONS/STOCK No.	QTY.	UNIT	Unit Price	Amount
1	Clip, backfold, 50mm, 12 pcs/box	1	box	43.68	43.68
2	MARKER Fluorescent, assorted colors, 3 pcs/set	75	set	35.55	2,666.25
3	MARKER Permanent Pen, Black, broad tip, non-toxic	91	pc	9.65	878.15
4	PENCIL Lead with eraser, medium size	51	dozen	19.62	1,000.62
5	RULER 18 (457mm), plastic	16	pc	16.00	256.00
6	SCISSOR Stainless steel w/ plastic handle, big	42	pc	15.90	667.80
Ref: PR#16-0311-0229		Total	5,512.50		

**NOTE: ALL SIGNATURES MUST BE OVER PRINTED NAME**

STOCKS REQUESTED ARE CERTIFIED TO BE WITHIN APPROVED	FUNDS CERTIFIED AVAILABLE:	RECOMMENDING APPROVAL:	APPROVED:
 SALLY G. GOMEZ	 EDWARD Q. ESPIRITU	MARICAR M. ARZADON, M.D.	RODOLFO B. DEL ROSARIO JR.
AGENCY PROPERTY/SUPPLY OFFICER	AGENCY CHIEF ACCOUNTANT	MO VII, Division Chief-MSD	AGENCY HEAD/AUTHORIZED SIGNATURE

By the Authority of the Division Chief-MSD:

By the Authority of the OIC-RVP:

RAYMOND O. MANINGDING  
OIC-UNIT HEAD, HRU

JOSEPHINE Q. QUITON  
Division Chief IV