

NAME AND ADDRESS OF REQUESTING AGENCY	PHILIPPINE HEALTH INSURANCE CORPORATION PRO - 1 EMDC Bldg. Sec. Francisco Q. Duque Jr. Rd., Dagupan City 2400, Pangasinan	AGENCY ACCT. CODE	
AGENCY PROCUREMENT REQUEST		AGENCY CONTROL No.	16-04-005
		PS APR No.	16-2784

To: THE PROCUREMENT SERVICE

San Fernando City, La uNion

19-Apr-16

(Date Prepared)

ACTION REQUESTED ON THE ITEM LISTED BELOW

☐ Please furnish with us Price Estimate (for office equipment/furniture & supplementary items)

☐ Please purchase for our agency/furniture/supplementary items per your Price Estimate

(PS RAD No. _____ attached) dated _____

☒ Please issue common-use supplies/materials per PS price list as of February 1, 2016

☐ Please issue Certificate or Price Reasonableness

☐ Please furnish us with your latest/updated Price List

☐ Other (Specify) _____



IMPORTANT!! PLEASE SEE THE INSTRUCTIONS/CONDITIONS AT THE BACK OF ORIGINAL COPY

ITEM No.	ITEM AND DESCRIPTION/SPECIFICATIONS/STOCK No.	QTY.	UNIT	Unit Price	Amount
1	MARKER Permanent, Black, bullet tip, non-toxic, medium point	6	pc	9.65	57.90
2	MARKER Permanent, Blue, bullet tip, non-toxic, medium point	7	pc	9.65	67.55
3	PAPER Multicopy, for laser printer/ink-jet printer, high speed copier, 210mm x 297mm (A-4), 80 gsm.	1,161	ream	114.60	133,050.60
4	PAPER PPC, 216mm x 330mm (8-1/2 x 13), legal, 70 gsm	25	ream	114.85	2,871.25
5	ENVELOPE, mailing, white, with window	1	box	171.48	171.48
Ref: PR#16-0406-0265		Total			136,218.78

-nothing follows-

NOTE: ALL SIGNATURES MUST BE OVER PRINTED NAME

STOCKS REQUESTED ARE CERTIFIED TO BE WITHIN APPROVED PROGRAM	FUNDS CERTIFIED AVAILABLE:	RECOMMENDING APPROVAL:	APPROVED:
SALLY S. GOMEZ	EDWARD Q. ESPIRITU	MARICAR M. ARZADON, M.D.	RODOLFO B. DEL ROSARIO JR.
AGENCY PROPERTY/SUPPLY OFFICER	AGENCY CHIEF ACCOUNTANT	MO VII, Division Chief-MSD	AGENCY HEAD/AUTHORIZED SIGNATURE

By the Authority of the GSU Head:

PEDRO BUTCH S. SORIA IV
AdSAC/Records Unit Supervisor

4-19-16

By the Authority of the OIC-FMS:

Jose A. Mones
Fiscal Controller III

By the Authority of the Division Chief-MSD:

EDWARD Q. ESPIRITU
FC II/OIC-FMS HEAD

By the Authority of the OIC-RVP:

MARLENE D. SOLIBA, M.D.
MS IV

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