

NAME AND ADDRESS OF REQUESTING AGENCY	PHILIPPINE HEALTH INSURANCE CORPORATION PRO - 1 EMDC Bldg. Sec. Francisco Q. Duque Jr. Rd., Dagupan City 2400, Pangasinan	AGENCY ACCT. CODE	
AGENCY PROCUREMENT REQUEST		AGENCY CONTROL No.	16-01-001
		PS APR No.	16-1850

To: THE PROCUREMENT SERVICE
San Fernando City, La uNion

18-Mar-16
(Date Prepared)


ACTION REQUESTED ON THE ITEM LISTED BELOW

- [] Please furnish with us Price Estimate (for office equipment/furniture & supplementary items)
 [] Please purchase for our agency/furniture/supplementary items per your Price Estimate
 (PS RAD No. _____ attached) dated _____
 [x] Please issue common-use supplies/materials per PS price list as of February 1, 2016
 [] Please issue Certificate or Price Reasonableness
 [] Please furnish us with your latest/updated Price List
 [] Other (Specify) _____

IMPORTANT!! PLEASE SEE THE INSTRUCTIONS/CONDITIONS AT THE BACK OF ORIGINAL COPY

ITEM No.	ITEM AND DESCRIPTION/SPECIFICATIONS/STOCK No.	QTY.	UNIT	Unit Price	Amount
1	BATTERY Alkaline, size AA, 2 pcs/packet	9	pack	17.14	154.26
2	ENVELOPE Mailing, white, window type, plain, 105mm x 241mm (4 x 9-1/2), 70 gsm., 500 pcs/box	3	box	171.48	514.44
3	MARKER Permanent Pen, Blue, broad tip, non-toxic	30	pc	9.65	289.50
4	MARKER Whiteboard, Black	20	pc	11.80	236.00
5	PAPER CLIP Gem type, jumbo, vinyl/plastic coated, 50mm long, 100s/box or 146g/box	89	box	13.52	1,203.28
6	PAPER Multicopy, for laser printer/ink-jet printer, high speed copier, 210mm x 297mm (A-4), 80 gsm.	1,358	ream	114.60	155,626.80
7	PAPER PPC, 216mm x 330mm (8-1/2 x 13), legal, 70 gsm	25	ream	114.85	2,871.25
8	CALCULATOR Desktop, compact, electronic, LCD display, 12 digits, two-way power source	27	pc	142.36	3,843.72
9	Stapler Standard, heavy duty	1	pc	94.45	94.45
Ref: PR#16-0311-0229		Total			164,833.70

NOTE: ALL SIGNATURES MUST BE OVER PRINTED NAME

STOCKS REQUESTED ARE CERTIFIED TO BE WITHIN APPROVED PROGRAM	FUNDS CERTIFIED AVAILABLE:	RECOMMENDING APPROVAL:	APPROVED:
 SALLY S. GOMEZ	EDWARD Q. ESPIRITU	MARICAR M. ARZADON, M.D.	RODOLFO B. DEL ROSARIO JR.
AGENCY PROPERTY/SUPPLY OFFICER	AGENCY CHIEF ACCOUNTANT	MO VII, Division Chief-MSD	AGENCY HEAD/AUTHORIZED SIGNATURE

By the Authority of the OIC-FMS:

JOSE A. MONES

FC III/Budget Officer Designate

By the Authority of the Division Chief-MSD:

EDWARD Q. ESPIRITU

FC III/OIC-FMS

By the Authority of the OIC-RVP:

MARICAR M. ARZADON, M.D.

MO VII, Division Chief-MSD

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