

NAME AND ADDRESS OF REQUESTING AGENCY PHILIPPINE HEALTH INSURANCE CORPORATION PRO - 1 EMDC Bldg. Sec. Francisco Q. Duque Jr. Rd., Dagupan City 2400, Pangasinan	AGENCY ACCT. CODE AGENCY CONTROL No. 16-04-008
AGENCY PROCUREMENT REQUEST	
APR# 16-03836	

To: THE PROCUREMENT SERVICE
San Fernando City, Pampanga

21-Apr-16
(Date Prepared)

ACTION REQUESTED ON THE ITEM LISTED BELOW

- Please furnish with us Price Estimate (for office equipment/furniture & supplementary items)
- Please purchase for our agency/furniture/supplementary items per your Price Estimate (PS RAD No. _____ attached) dated _____
- Please issue common-use supplies/materials per PS price list as of February 1, 2016
- Please issue Certificate or Price Reasonableness
- Please furnish us with your latest/updated Price List
- Other (Specify) _____

IMPORTANT!! PLEASE SEE THE INSTRUCTIONS/CONDITIONS AT THE BACK OF ORIGINAL COPY

ITEM No.	ITEM AND DESCRIPTION/SPECIFICATIONS/STOCK No.	QTY.	UNIT	Unit Price	Amount
1	MARKER Permanent Pen, Blue, broad tip, non-toxic	18	pc	9.65	173.70
2	MARKER Permanent Pen, Red, broad tip, non-toxic	5	pc	9.65	48.25
3	RUBBER BAND Size-18, transparent, approx. 445 g./box	13	box	105.85	1,376.05
4	RECORD BOOK 500 Pages, 215mm x 275mm, 55gsm., smythe sewn, w/ 'Official Record Book' printing	38	book	86.85	3,300.30
Ref: PR#16-0406-0265					Total
					4,898.30

-nothing follows-

NOTE: ALL SIGNATURES MUST BE OVER PRINTED NAME

STOCKS REQUESTED ARE CERTIFIED TO BE WITHIN APPROVED PROGRAM	FUNDS CERTIFIED AVAILABLE:	RECOMMENDING APPROVAL:	APPROVED:
SALLY S. GOMEZ	EDWARD Q. ESPIRITU	MARICAR M. ARZADON, M.D.	RODOLFO B. DEL ROSARIO JR.
AGENCY PROPERTY/SUPPLY OFFICER	AGENCY CHIEF ACCOUNTANT	MO VII, Division Chief-MSD	AGENCY HEAD/AUTHORIZED SIGNATURE

By the Authority of the GSU Head:

By the Authority of the OIC-FMS:

By the Authority of the Division Chief-MSD:

By the Authority of the OIC-RVP:

PEDRO BUTCH S. SORIA IV
AdSAC/Records Unit Supervisor

SALLY S. GOMEZ
SIO III/GSU Head

MARLENE D. SOLIBA, M.D.
MS IV

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