

REPUBLIC OF THE PHILIPPINES
Philippine Health Insurance Corporation
 709 CityState Center Bldg.
 Shaw Blvd. Brgy. Oranbo, Pasig City
 Telefax No. 637-3158 637-4735

PURCHASE ORDER

Supplier: QUARTZ BUSINESS PRODUCTS CORPORATION
 Address: Suite 910 Cityland 10 Tower 1, 6815 Ayala Ave., Makati
 Tel.Fax No.: 817-9323, 615-1466
 Supplier Registered with: PHILHEALTH

Purchase Order No.: 06-051-16
 Date: June 27, 2016
 Term of Payment: On Account
 Mode of Procurement: Local Shopping

Please deliver to this office within 30 working days from receipt hereof the following

NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	7	pcs.	Drum Kit for Brother Fax Machine MFC-7360/MFC-7290/ MFC-2840/ MFC-7470D, DR 2255	2,875.00	20,125.00
2	15	ca	Ink Cartridge for Brother Fax Machine, MFC-685/ MFC-3360, CW-LC57, Black	945.00	14,175.00
3	14	ca	Ink Cartridge for Brother Fax Machine, MFC-685/ MFC-3360, CW-LC57, Cyan	565.00	7,910.00
4	14	ca	Ink Cartridge for Brother Fax Machine, MFC-685/ MFC-3360, CW-LC57, Magenta	565.00	7,910.00
5	9	ca	Ink Cartridge for Brother Fax Machine, MFC-685/ MFC-3360, CW-LC57, Yellow	565.00	5,085.00
6	19	ca	Toner Cartridge for Brother Fax Machine Model: MFC-7470D/ MFC-7360/ MFC-7290/ Fax-2840, TN-2280/Black	2,875.00	54,625.00
					109,830.00
Note: At least (1) year warranty from the date of delivery LESS: EWT 1% 980.63 GMP 5% 4,903.13					5,883.76
					103,946.24
PR # 16-0191 dtd. 04/19/16 PRID 2nd Quarter Stock					

Terms & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Purchase Order (P.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledge to have been received by a representative either through fax or e-mail
- Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) shall be delivered and accepted by the PSMD at 15th Floor, Room 1501 Citystate Ctr. Bldg., Pasig City.
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.
- The contracting parties undertake to comply with Office order No. 0018-2015 entitled (Reiteration of Philhealth No Gift Policy (Revision 1) which is deemed incorporated into this Contract. No Philhealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group or association, or juridical entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or which in connection with any transaction which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.

Very truly yours,

[Signature]
ELY E. ROXAS

Administrative Officer III

Certified Budget Available:	Funds Available in the amount of:	Php109,830.00	APPROVED:
<i>[Signature]</i> CORAZON M. TABULAO Fiscal Controller III		<i>[Signature]</i> LILIA R. GARRIDO Fiscal Controller III	<i>[Signature]</i> ATTY. GILBERT G. KINTANAR Corporate Legal Counsel HEAD OF THE AGENCY or Authorized Representative
Within the COB: <u>no 06-041</u> Expense Code: <u>774-10 13</u> Budget: <u>109,830 / vhaag office</u> Remarks:	CONFORME: <i>[Signature]</i> Signature over Printed Name and Position of authorized representative		