

REPUBLIC OF THE PHILIPPINES
Philippine Health Insurance Corporation
 709 CityState Center Bldg.
 Shaw Blvd. Brgy. Oranbo, Pasig City
 Telefax No. 637-3158 637-4735

PURCHASE ORDER

Supplier: BOC'S TRADING CO., INC. Purchase Order No.: 05-024-16
 Address: 264-266 San Vicente St., Mezzanine, Binodod, Manila Date: May 10, 2016
 Tel.Fax No.: 241-2976, 241-2977 Term of Payment: On Account
 Supplier Registered with: PHILHEALTH Mode of Procurement: Shopping

Please deliver to this office within **20 working days** from receipt hereof the following

NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	600	pcs.	FOLDER Morocco/Fancy, with plastic grip, assorted colors for legal size paper/document. 50 pcs/pack	5.50	3,300.00
2	250	pcs.	FOLDER plastic, with side fastener and transparent cover, legal	21.25	5,312.50
3	723	pcs.	FOLDER pressboard, plain, for letter size papers/documents 100 pcs/box	7.10	5,133.30
4	125	pcs.	FOLDER, slide in, transparent, A4	3.85	481.25
5	110	pcs.	FOLDER, slide in, transparent, legal	4.25	467.50
6	355	pcs.	RING BINDER, 80 rings, plastic, 19mm x 1.12m (medium), assorted colors, ten (10) pcs/bundle, thickness 0.55mm min	13.75	4,881.25
7	39	box	RUBBER BAND small	16.70	651.30
8	42	roll	TAPE, ADHESIVE, size:1" double sided with foam	57.70	2,423.40
9	48	roll	TAPE, ADHESIVE, size:1" double sided without foam	20.00	960.00
10	10	roll	TAPE, ADHESIVE, size:2" double sided with foam	115.40	1,154.00
11	52	roll	TAPE, ADHESIVE, size:2" double sided without foam	40.00	2,080.00
12	10	roll	TAPE TRANSPARENT, Size: 3, 50m	13.50	135.00
13	8	tube	LEAD for mechanical pencil, 0.7mm, 12 pcs./tube	14.40	115.20
14	254	pcs.	MARKER, Permanent Pen, Black, board tip, non-toxic	22.00	5,588.00
15	142	pcs.	MARKER, Permanent Pen, Blue, board tip, non-toxic	22.00	3,124.00
16	91	pcs.	MARKER, Permanent Pen, Red, board tip, non-toxic	22.00	2,002.00
17	149	box	BINDER CLIP, MEDIUM	18.00	2,682.00
18	318	pcs.	PAPER CLIP, Bulldog, 76mm (3)	8.70	2,766.60
19	19	tube	BLADE for heavy duty cutter (L-500), 10 pcs/tube	12.00	228.00
20	3	bottle	INK stamp pad with applicator, red, 50ml	25.00	75.00
21	26	jars	PASTE solid, with water well and applicator, 200 gms	24.00	624.00
22	27	box	PUSH PIN hammer head type, assorted colors, 100pcs/box	20.50	553.50
23	25	box	TRANSPARENCY FILM for OHP/PPC, 210mm x 297mm, A4, 100pcs/box	216.00	5,400.00
24	47	pcs.	FELT PAPER, assorted color	15.50	728.50
25	58	pcs.	ERASER Rubber for engineers	9.25	536.50
26	4	ream	PAPER BOND, Multicopy, 80gsm, A3	300.00	1,200.00
27	15	ream	PAPER, BOOK PAPER, Long S20	134.75	2,021.25
28	30	ream	PAPER, BOOK PAPER, short S20	114.00	3,420.00
29	16	ream	PAPER, MULTICOPY, 80gsm, short, 500 sheets per ream, thickness 0.09mm min	139.20	2,227.20
30	137	pack	PAPER SPECIAL, color specified, 10s, short	18.00	2,466.00
31	387	pcs.	ENVELOPE Expanding kraft board, min. of 285 gsm for short size papers/documents, 100pcs/box	7.20	2,786.40
					65,523.65
LESS: EWT 1% 585.03					
GMP 5% 2,925.16					3,510.19
					62,013.46
RIV #					
Please see attached list of distribution					

Terms & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Purchase Order (P.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail
- Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) shall be delivered and accepted by the PSMD at 15th Floor, Room 1501 Citystate Ctr. Bldg., Pasig City.
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.
- The contracting parties undertake to comply with Office order No. 0018-2015 entitled (Reiteration of Philhealth No Gift Policy (Revision 1) which is deemed incorporated into this Contract. No Philhealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group or association, or juridical entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or which in connection with any transaction which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.

Very truly yours,

Ely E. Roxas
ELY E. ROXAS

Administrative Officer III

Certified Budget Available: <i>[Signature]</i>	Funds Available in the amount of: Php65,523.65	APPROVED:
CORAZON M. TABULAO Fiscal Controller III	LILIA B. BARRIDO Fiscal Controller III	<i>[Signature]</i>
Within the COB: 2016		ATTY. GILBERT G. KINTANAR
Expense Code: 771-6		Corporate Legal Counsel
Budget: PGS, 523,465 / 4M - 4M		HEAD OF THE AGENCY
Remarks: 910		or Authorized Representative

CONFORME	Received copy of P.O.:
BOC'S Trading Co., Inc. 264-266 SAN VICENTE ST. BINODOD, MANILA	Date
Signature over Printed Name and Position of Authorized representative: <i>[Signature]</i>	

TEL. 241-2976 • 241-2977
 FAX NO. 241-2977

05/23/16