

**J O B O R D E R**  
 (Non-Inventoriable Items)

Supplier OCEANLINK TRAVEL & TOURS Job Order No.: 16-05-035  
 Address 1090 P. Rosales St., Sta. Ana, Pateros, Manila Date: May 19, 2016  
 Tel.Fax No. 568-1669, 544-5575 Terms of Payment: On Account  
 Supplier Registered with: PHILHEALTH Mode of Procurement: Small Value Procurement

Please deliver to this office within as per schedule upon approval of the following

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
1	2	lots	<b>60-Seater Bus Rental</b> On June 1-3, 2016 Widus Hotel, Clark, Pampanga  For: Integrated Planning & Budget Forum Destination: Citystate Center Bldg., Pasig to Widus Hotel Clark, Pampanga and Vice Versa (Pick & Drop) Pick up: June 1, 2016, 7:00am Pick up: June 3, 2016, 1:00pm  Note: Package includes of Driver, Fuel, Toll Fee, Parking Fee, Driver's meal, TV, DVD and Mic.	46,000.00	92,000.00
			LESS:		92,000.00
			EWT 5% 4,600.00 ✓		
			GMP 3% 2,760.00 ✓		7,360.00
					<b>84,640.00</b>
			RIV # 16-0299 dtd. 05/06/16 Comptrollership		

**Terms & Conditions:**

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledge to have been received by a representative either through fax or e-mail
- Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) shall be delivered and accepted by the PSMD at 15th Floor, Room 1501 Citystate Ctr. Bldg., Pasig City.
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.
- The contracting parties undertake to comply with Office order No. 0018-2015 entitled (Reiteration of Philhealth No Gift Policy (Revision 1) which is deemed incorporated into this Contract. No Philhealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group or association, or juridical entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or which in connection with any transaction which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.

Very truly yours,

*[Signature]*  
**ELY E. ROXAS**

Administrative Officer III

J0 05-018

Certified Budget Available:	Funds Available in the amount of:	Php92,000.00	APPROVED:
<i>[Signature]</i> <b>CORAZON M. TABULAO</b> Fiscal Controller III		<i>[Signature]</i> <b>LILIA R. GARRIDO</b> Fiscal Controller III	<i>[Signature]</i> <b>ATTY. GILBERT G. KINTANAR</b> Corporate Legal Counsel HEAD OF THE AGENCY or Authorized Representative
Within the COB:	2016 Expense Code: 864-00 Budget: 92,000 Remarks: LAMPARO STOP 13		

CONFORME:

Received copy of J.O on \_\_\_\_\_

Print Name and Signature  
 of Supplier/Representative



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 (Non-Inventoriable Items)

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Very truly yours,

*[Signature]*  
**ELY E. ROXAS**

Administrative Officer III

JO 05-018

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<i>[Signature]</i> CORAZON M. TABULAO Fiscal Controller III	<i>[Signature]</i> LILIA R. SARRIDO Fiscal Controller III		<i>[Signature]</i> <b>ATTY. GILBERT G. KINTANAR</b> Corporate Legal Counsel HEAD OF THE AGENCY or Authorized Representative
Within the COB: 2016	Expense Code: 960-00	Budget: 92,000	REMARKS: <i>[Handwritten]</i>
Received copy of J.O on <u>May 25, 2016</u>			CONFORME: <i>[Signature]</i> Print Name and Signature of Supplier/Representative