

J O B O R D E R

(Non-Inventoriable Items)

Supplier **VIAJERAS TOURS AND TRAVEL** Job Order No.: **16-05-034**
 Address Suite 211 Joncor Bldg., No. 1362 A. Mabini St., Ermita, Manila Date: May 19, 2016
 Tel.Fax No. 353-3973 Terms of Payment: On Account
 Supplier Registered with: PHILHEALTH Mode of Procurement: Small Value Procurement

Please deliver to this office within as per schedule upon approval of the following

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
1	1	lot	60-Seater Bus Rental On May 23-27, 2016 Kimberly Hotel, Tagaytay City For: Planning Officer Forum Destination: Citystate Center Bldg., Pasig to Kimberly Hotel, Tagaytay City and Vice Versa (Pick & Drop) Pick up: May 23, 2016, 9:00am Pick up: May 27, 2016, 1:00pm	38,500.00	38,500.00
1	2	lots	60-Seater Bus Rental On May 27-29, 2016 Morong, Bataan For: Team Building "FMS as a Strategic Enabler: Nurturing & Growing an Excellent Team" Destination: Citystate Center Bldg., Pasig to Morong, Bataan and Vice Versa (Pick & Drop) Pick up: May 27, 2016, 7:00am Pick up: May 29, 2016, 1:00pm Note: Package includes of Driver, Fuel, Toll Fee, Parking Fee, Driver's meal, TV, DVD and Mic.	66,150.00	132,300.00
					170,800.00
LESS:					
EWT 5% 8,540.00					
GMP 3% 5,124.00					
					13,664.00
					157,136.00
RIV #					
16-0298 dtd. 05/06/16			OSVP-FMS		
16-0300 dtd. 05/06/16			PRID		

Terms & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledge to have been received by a representative either through fax or e-mail
- Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) shall be delivered and accepted by the PSMD at 15th Floor, Room 1501 Citystate Ctr. Bldg., Pasig City.
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.
- The contracting parties undertake to comply with Office order No. 0018-2015 entitled (Reiteration of Philhealth No Gift Policy (Revision 1) which is deemed incorporated into this Contract. No Philhealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group or association, or juridical entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or which in connection with any transaction which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.

Very truly yours,

ELY E. ROXAS
ELY E. ROXAS

Administrative Officer III

JO 05-019

Certified Budget Available:	Funds Available in the amount of:	Php170,800.00	APPROVED:
<p><i>Corazon M. Tabulao</i> CORAZON M. TABULAO Fiscal Controller III</p>		<p><i>Lilia R. Garrido</i> LILIA R. GARRIDO Fiscal Controller III</p>	<p><i>Gilbert G. Kintanar</i> ATTY. GILBERT G. KINTANAR Corporate Legal Counsel HEAD OF THE AGENCY or Authorized Representative</p>
Within the COB:	<p><i>2016</i> Expense Code: <i>64-00</i> Budget: <i>38,000-PPAP & 132,800-OSVP-FMS</i> remarks: <i>COB 13</i></p>		

CONFORME:

Received copy of J.O on _____

Print Name and Signature
 of Supplier/Representative

JOB ORDER
 (Non-Inventoriable Items)

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2	2	lots	60-Seater Bus Rental On May 27-29, 2016 Marang, Batangas For Team Building "TMS as a Strategic Enabler: Nurturing & Growing an Excellent Team" Destination: Citystate Center Bldg. Pasig to Marang, Batangas and Vice Versa (Pick & Drop) Pick up: May 27, 2016, 7:00am Pick up: May 29, 2016, 1:00pm Note: Package includes of Driver, Fuel, Toll Fee, Parking Fee, Driver's meal, TV, DVD and Misc.	66,150.00	132,300.00
					170,800.00
					LESS:
					TAX 12% 8,540.00
					GRAND TOTAL 157,136.00
R/R # 16-0298 dtg 05/06/16 CIVILIAN 16-0300 dtg 05/06/16 PHO					

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- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.
- The contracting parties undertake to comply with Office order No. 0018-2015 entitled (Restatement of Philhealth No Gift Policy (Revision 1) which is deemed incorporated into this Contract. No Philhealth personnel shall solicit, demand, or accept directly or indirectly any gift from any person, group or association, or juridical entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or which in connection with any transaction which may affect the functions of their office or influence the actions of directors/preemployees, or create the appearance of a conflict of interest.

Very truly yours,

Ely E. Roxas
ELY E. ROXAS

Administrative Officer III

Certified Budget Available	Funds Available in the amount of	Php170,800.00	APPROVED
<i>Corazon M. Tabulao</i> CORAZON M. TABULAO Fiscal Controller III	<i>Lilia R. Garrido</i> LILIA R. GARRIDO Fiscal Controller III		<i>Gilbert G. Kintanar</i> ATTY. GILBERT G. KINTANAR Corporate Legal Counsel HEAD OF THE AGENCY or Authorized Representative
Within the COB	Expense Code	Budget	Remarks
7612	664-00	73,000-FPD 172,000-OTR	1505 13
Received copy of J.O. on <u>May 24, 2016</u>			CONFORME: <i>Hea Balmita</i> Print Name and Signature of Supplier/Representative