REPUBLIC OF THE PHILIPPINES

Philippine Health Insurance Corporation

709 CityState Center Bldg. Shaw Blvd. Brgy. Oranbo, Pasig City TeleFax: 637-3158 637-4735

SBAC-PS-14

JOB ORDER

(Non-Inventoriable Items)

Supplier	BUSINESS UNUSUAL MEDIA SOLUTIONS, INC.	Job Order No.:	16-05-029 May 13, 2016 On Account	
Address	3215 R. Magsaysay Blvd., Sta. Mesa, Manila	Date:		
Tel.Fax No.	899-2080	Terms of Payment:		
Supplier Regi	PHILHEALTH	Mode of Procurement:	Small Value Procurement	

Please deliver to this office within

Within two weeks after submission of the

upon approval of the following

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
1	1	lot	Procurement of AVP - Documentary Video on the Corporate Efforts	158,000.00	158,000.00
			for the Employees Development		
			Specifications: Documentary Video; Approximate Running Time: 10-20 mins.; Number of Shoots: 3-5 days shoot (location; Within NCR only); To shoot interviews c/o Philhealth; With on-site editorial/artistic shots (phot shoot); Video editing; With voice over recording; With voice over talent, for selction of client; With 2D/3D animation and graphics/text; With mixing and musical scoring; With editing and revisions (with unlimited edits after initial draft has		
			beeen submitted); Storyboard, for approval of client; HD copy (on cd) of the output once finalized; Draft version can be presented thru links; Raw materials to be provided by the client		
			Timeline: Initial draft must be submitted by the supplier within (2) two eeeks after the required shooting has been done.		
					1.58,000.00
-			LESS:		
			EWT 2% 2,821.43		
			GMP 5% 7,053.57		9,875.0
					148,125.00
			PR #		
			16-0200 dtd. 04/21/16 Cormar		

Terms & Conditions:

- 1. The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- 2. If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledge to have been received by a representative either through fax or e-mail
- 3. Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) shall be delivered and accepted by the PSMD at 15th Floor, Room 1501 Citystate Ctr. Bldg., Pasig City.
- 4. Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.With provision for a back-up unit in case of repair.
- 6. The contracting parties undertake to comply with Office order No. 0018-2015 entitled (Reiteration of Philhealth No Gift Policy (Revision 1) which is deemed incorporated into this Contract. No Philhealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group or association, or juridical entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or which in connection with any transaction which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.

Very truly yours,

ELY E. ROXAS Administrative Officer III Certified Budget Available: Funds Available in the amount of: Php158,000.00 APPROVED: Cornazon M. TABULAO LILIA R. GARRIDO Fiscal Controller III Fiscal Controller III GILBERT G. KINTANAR Corporate Legal Counsel Expense Code HEAD OF THE AGENCY 700 common or Authorized Representative Budget: स्य अस्ट CONFORME: Received copy of J.O on Print Name and Signature of Supplier/Representative