

REPUBLIC OF THE PHILIPPINES
Philippine Health Insurance Corporation
 709 CityState Center Bldg.
 Shaw Blvd. Brgy. Oranbo, Pasig City
 TeleFax: 637-3158 637-4735

SBAC-PS-14

J O B O R D E R
 (Non-Inventoriable Items)

Supplier BIG MARKETING	Job Order No.: 16-01-002
Address 581 a. Bonifacio Ave. cor. Banal St., Quezon City	Date: January 27, 2016
Tel.Fax No. 435-0772, 924-2548	Terms of Payment: On Account
Supplier Registered with: PHILHEALTH	Mode of Procurement: Small Value Procurement

Please deliver to this office within **15 working days** upon approval of the following
 upon approval of sample

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
1	500	pcs.	Tote Bag	59.00	29,500.00
			Note: as per attached approved design, layout and sample		
			LESS:		
			EWT 2% 590.00		
			GMP 3% 885.00		
					1,475.00
					28,025.00
			RIV #		
			16-0013 dtd. 01/13/16 SHIA		


Terms & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledge to have been received by a representative either through fax or e-mail
- Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) shall be delivered and accepted by the PSMD at 15th Floor, Room 1501 Citystate Ctr. Bldg. Pasig City
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.
- The contracting parties undertake to comply with Office order No. 0018-2015 entitled "Reiteration of Philhealth No Gift Policy (Revision 1)" which is deemed incorporated into this Contract. No Philhealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group or association, or juridical entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or in connection with any transaction which which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.

Very truly yours,

ELY E. ROXAS

Administrative Officer III

Certified Budget Available:  CORAZON M. TABULAO Fiscal Controller III Jo 01-002	Funds Available in the amount of: Php29,500.00  LILIA R. GARRIDO Fiscal Controller III	APPROVED:  CHERIE CARMEN B. DIVINA HEAD, SBAC & Procurement Office HEAD OF THE AGENCY or Authorized Representative
Within the COB: 2016 Expense Code: 767-00 / 8 Budget: 29,500 / SHIA Remarks: 		
CONFORME:		
Received copy of J.O on _____		Print Name and Signature of Supplier/Representative

Faxed 2/3/16 9:30AM to Joseph Reyes