



March 22, 2016

ALBERTO C. MANDURIAO
 OIC-Group Vice President
 Member Management Group
 PhilHealth

BANQUET CONTRACT

Dear Mr. Manduriao;

Greetings from *The Lake Hotel Tagaytay!*

Thank you for considering our hotel as the venue of your event. In this regard, we are pleased to submit the following arrangements based on the following requirements.

EVENT TITLE	Updates and Consultations with FOD Chiefs, Membership & Collection Section Head
DATE OF EVENT	May 18-20, 2016-LIVE-IN SEMINAR
VENUE	Executive Lounge and Veranda Hall
No. of participants	76 pax
Guaranteed No. of pax	69 pax

I. Accommodations:

ROOMS	ROOM RATE	NO. OF ROOMS / PAX	NO. OF NYTS/DAYS	TOTAL
May 18-20, 2016				
Rooms @ Twin Sharing (2 single bed)	4,060.00	7	2	56,840.00
Rooms @ Triple Sharing (3 single bed)	5,260.00	18	2	189,360.00
Rooms @ Single Occupancy	4,060.00	1	2	8,120.00
			TOTAL ROOMS	254,320.00

II. Meal Requirements:

- 1st Day: Managed Buffet Lunch, PM Snacks & Managed Buffet Dinner @ 69 pax
 2nd Day: Breakfast, Am Snacks, Managed Buffet Lunch, PM Snacks & Managed Buffet Dinner @ 69 pax
 3rd Day: Breakfast, Am Snacks, and Managed Buffet Lunch @ 69 pax

Total Meals	P262,200.00
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III. Venue:

Executive Lounge	P 20,000.00
Veranda Hall 1 ½ days (Breakout rooms)	P 15,000.00

Additional:

Advance Party- Rooms @ Twin Sharing May 17-18, 2016 w/ Meals	P6,460.00
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TOTAL PACKAGE RATE	P 557,980.00/ NET
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Amenities:

- White Screen
- PA System
- Flipcharts
- Flowing coffee or Tea
- Use of Projector (Rental)
- Free use of Swimming pool, Billiards, Table Tennis & Fitness Center
- Whiteboard w/ marker
- Candies
- Meeting Pads & Pencils
- Free WiFi Access

III. AMENDMENT or REVISION

The guaranteed number of participants should be confirmed at least two (2) weeks prior to the scheduled function date. Any changes on the number of rooms and participants must be notified in writing one (1) week before the function date.

IV. CANCELLATION

In the event of cancellation one (1) week prior to the scheduled function date, a fifty percent (50%) cancellation fee shall be charged based on the total agreed price in the contract. Otherwise **full payment** is required.

V. BILLING ARRANGEMENT

Send Bill Arrangement

Account Name : THE LAKE HOTEL TAGAYTAY, INC.
Account No. : 2230513815
Bank Name : CHINABANK
E. RODRIGUEZ SR. AVENUE, QUEZON CITY branch

Please acknowledge by returning the signed copy as soon as possible.

Thank you and we look forward to being of service to you and your guests.

Sincerely yours,

Conforme:


Mr. Jeffrey M. Ramirez
Account Executive


ALBERTO C. MANDURIAO
OIC-VP, Member Management Group